

Columbia River Fire & Rescue
Regular Meeting of the Boards of Directors
58611 McNulty Way, St. Helens OR 97051
And Virtual via GoTo Meeting
December 13, 2022, 7:00 pm

Regular Meeting: After due and legal notice the Regular Board meeting of the Columbia River Fire & Rescue Board of Directors was called to order by President Feige at 7:00 pm.

Present: Hans Feige, Mark Kreutzer, Gary Hudson, Kelly Niles

Absent: Kim McLane

Others: FC Medina, DC Sanchez, DC Holsey, DC Mendola, DC Smythe, Kate Lehner, FM Pederson, 8:12 B. Davis, B. Guiles & Family

Via Teams Meeting/Phone In: Lt. Hennigan, James Pulito, S. Raichel, B. Uhl, J. Lockhart, 503-369-5199, R. Fletcher, 971-328-2478, J. Motherway, Angela, "T"/Guest, BC Gorsuch

Flag Salute: President Feige led the flag salute

Changes to the agenda: None

Public Comment: None

Correspondence: None

Badge Pinning: Brennan Guiles

CRFR Consent Agenda: Included in the consent agenda are the minutes from the Regular Board meeting on November 08, 2022. VP Niles moved to approve. Secretary Hudson 2nd the motion. Chief Sanchez provided an overview of the Cash Flow Analysis and answered questions related to the Analysis and the deposits of the tax turnover. Chief Medina discussed the county's projections being lower than what they stated last year due to a new county finance manager being more conservative.

Chief Officers Report: Chief Smythe started the discussion by providing a rendering of the evacuation mapping. Chief Smythe discussed natural disasters, notification systems, and the development of evacuation zones. He discussed the reverse 911 system and how effective it has been especially over the summer for red flag warnings. The plan is to have this program up and running in the next 90 days by March 1, 2023. Chief Medina discussed that Chief Smythe has been researching weather system equipment that can be installed to better assist in a notification earlier if evacuations were needed. Chief Smythe discussed identifying landing zones for life flight and creating predetermined locations that are uploaded on the service pros and iPads that crews have access to.

Chief Sanchez gave an update on the administrative building upgrade. He provided a memorandum with the financial breakdown and current photos of the conference room. There is \$243,249.40 remaining for the upgrade and \$126,750.60 that has been paid so far. The projected completion date is on or near January 15, 2023. There was discussion regarding an open house sometime in the spring and future board meetings being held in the conference room of the administrative building.

Chief Medina asked if there were any additional questions regarding the cash flow analysis. President Feige asked about midyear modification. Chief Medina discussed the financial review in January and adjusting contracts to save money. He discussed the EMS revenue and changes that will be coming for Medicare billing. Chief Medina talked about the Verizon contract and the switch to First Net as well as the changes with Target Solutions.

Old Business: None

New Business: Chief Sanchez presented 8 resolutions for board approval.

- Resolution #: FY-22-23-19 Sick Leave Pay Out Request – Tim Hennigan – Secretary Hudson made a motion to approve resolution FY-22-23-19, VP Niles 2nd the motion, all in favor, motion carries.
- Resolution #: FY-22-23-20 Pauly, Rogers, and Co. – Secretary Hudson made a motion to approve resolution FY-22-23-20, VP Niles 2nd the motion, all in favor, motion carries.
- Resolution #: FY-22-23-21 Pauly, Rogers, and Co. Required State Audit – VP Niles made a motion to approve resolution FY-22-23-21, Secretary Hudson 2nd the motion, all in favor, motion carries.
- Resolution #: FY-22-23-22 Property, Vehicle, & Liability Insurance – Secretary Hudson made a motion to approve resolution FY-22-23-22, VP Niles 2nd the motion, all in favor, motion carries.
- Resolution #: FY-22-23-23 Civil Service Commission – Secretary Hudson made a motion to approve resolution FY-22-23-23, VP Niles 2nd the motion, all in favor, motion carries.
- Resolution #: FY-22-23-24 LBTC Bond Payment – Secretary Hudson made a motion to approve resolution FY-22-23-24, VP Niles 2nd the motion, all in favor, motion carries.
- Resolution #: FY-22-23-25 Release of Funds for Information Technology – VP Niles made a motion to approve resolution FY-22-23-25, Director Kreutzer 2nd the motion, all in favor, motion carries.
- Resolution #: FY-22-23-26 Legal Services – Secretary Hudson made a motion to approve resolution FY-22-23-26, VP Niles 2nd the motion, all in favor, motion carries.
- Fire Protection Agreement – Thomas Kaczmarek 68684 Bedell Rd., Deer Island, OR 97054 – VP Niles made a motion to approve the fire protection agreement with Thomas Kaczmarek at 68684 Bedell Rd., Deer Island, OR 97054, Secretary Hudson 2nd the motion, all in favor, motion carries.

Board Comments:

Director Kreutzer: Mentioned that he was elected back to the Oregon Fire District Association board, thanked Kate for the hard copy of the board packet, and reminded the admin staff to recognize the retired members that were on the civil service board.

Secretary Hudson: Thanks to everyone.

Adjourn: 8:25 pm