

Columbia River Fire and Rescue  
BOARD OF DIRECTORS  
REGULAR BOARD MEETING  
106 W. B Street, Rainier, OR

October 10, 2024

6:00 P.M.

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**Please Note:** *Members of the Board of Directors will be attending the meeting in person. Public comments will be taken. Please email [lehnerk@crfr.com](mailto:lehnerk@crfr.com) to be included on the sign-in sheet by 5:45 pm on Thursday, October 10, 2024. All attendees should mute their mics when not called on for comment.*

**Call Regular Meeting To Order:** President Welby

**Flag Salute:** President Welby

**Changes To Agenda:** As applicable

**Public Comment:** Comments from the public:

**Local 3215 Report:** As applicable

**Volunteer Report:** As applicable

**Correspondence:** Thank You from Citizen

**Consent Agenda:** Minutes from Board Meeting 09/12/2024 – Financials

**Chief Officer's Report:**

**Old Business:**

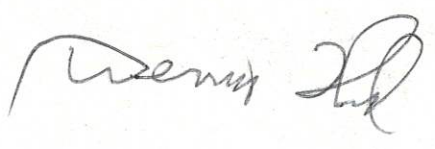
**New Business:** Board policy review/discussion (Section A 13-17)

**Board Members' Comments:**

**Adjourn:**

at 4 MB in RIVER FIRE  
on 9/28/24 MEDICAL 492  
TRANSFERRED ME TO GOOD SALV  
WAS HAVING CHEST PAINS  
EKG RATED TO ED - GOOD  
SALV & DR. SAID TO GO  
code 3.  
WAS AT GOOD SALV. MEDIC led  
w/ change nurse + CATH LAB  
NO CODE ROOM - WAS IN CODE  
ROOM AB 5 4 1/2 HRS + THEN  
RN 13  
SEE BEN HOOVER E.R. - good  
SALV 10/9/24 CARDIOLOGY  
IF I had not called SUSPECT  
would HAVE DIED  
while in code R.A. de FIBRATOR  
P.W.S ON mt increase w/ FIB TO  
WSD de-FIB  
I AM SO THANKFUL FOR OUR  
EMTS HERE -

DENNIS Thied



Columbia River Fire & Rescue  
Regular Meeting of the Boards of Directors  
58611 McNulty Way, St. Helens, OR 97051  
And Virtual via Teams Meeting  
September 12, 2024, 6:00 pm

Regular Meeting: After due and legal notice, the Regular Board meeting of the Columbia River Fire & Rescue Board of Directors was called to order by President Welby at 6:00 pm.

Present: Ryan Welby, Richard Fletcher (online), Mark Gundersen, Paul Rice (online), Austin Zimbrick

Absent: None

Others: Chief Smythe, K. Lehner

Via Teams Meeting/Phone In: D. King, Tad Pedersen, K. Melton, 503-516-2138

Flag Salute: President Welby led the flag salute.

Changes to Agenda: None

Public Comment: None

Local 3215 Report: None

Volunteer Report: Chief Smythe recognized the volunteers' work attending sporting events and responding to the recent barn fire.

Correspondence: None

CRFR Consent Agenda: Included in the consent agenda are the minutes from the Regular Board meeting on August 8, 2024, the check register for August checks, and the August bank statement. VP Zimbrick made a motion to approve the consent agenda, and Director Gunderson 2<sup>nd</sup> the motion, all in favor, approved 5-0.

Chief Officers Report: Chief Smythe discussed the district's financial position, which was positive. The call volume was running at about 550 on average per month. He thanked all the districts that responded to the barn fire to assist and Local 3215 for working hand in hand while being positive.

Old Business: None

New Business: The board members reviewed section A board policies 9-12. No changes were noted. President Welby made a motion to approve and adopt section A policies 9-12. VP Zimbrick 2<sup>nd</sup> the motion, all in favor, 5-0.

Board Comments:

President Welby: Thanks to the volunteers for their support.

VP Zimbrick: Thank you to the volunteers for all their help with the barn fire.

Director Gundersen: Thank you to the volunteers

Director Rice: Thank you to the volunteers

Secretary Fletcher: Thank you to the volunteers

Adjourn: 6:19 pm



ACCOUNT NUMBER: 0152005765

91 05648

Statement Period  
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COLUMBIA RIVER FIRE AND RESCUE  
270 COLUMBIA BLVD  
ST HELENS OR 97051-2022

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EFFECTIVE 6/10/2024, BMO IS NO LONGER CHARGING THE \$3 NON-BMO ATM TRANSACTION FEE FOR BALANCE INQUIRIES. A \$3 FEE STILL APPLIES FOR EACH OTHER TRANSACTION CONDUCTED AT A NON-BMO ATM, INCLUDING A WITHDRAWAL OR TRANSFER, IN EXCESS OF TWO PER STATEMENT PERIOD. THE ATM OWNER OR OPERATOR MAY STILL CHARGE YOU A SURCHARGE FEE FOR A WITHDRAWAL, TRANSFER OR BALANCE INQUIRY. AS A REMINDER, WE DO NOT CHARGE A FEE FOR USING BMO ATMS OR PARTICIPATING ATMS, INCLUDING ALLPOINT ATMS IN THE UNITED STATES. ALL TRANSACTIONS MAY NOT BE AVAILABLE AT ALL BMO ATMS OR PARTICIPATING ATMS.

ACCORDINGLY, WE HAVE UPDATED THE BMO BUSINESS SERVICE FEE SCHEDULE AND THE DEPOSIT ACCOUNT AGREEMENT.

IF YOU HAVE QUESTIONS ABOUT ANY OF YOUR BMO ACCOUNTS, PLEASE CALL US TOLL-FREE AT 1-888-340-2265. BMO BANK N.A. MEMBER FDIC  
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CHECKING ACCOUNTS

PUBLIC FUNDS CHECKING COLUMBIA RIVER FIRE AND RESCUE  
ACCOUNT NUMBER 0152005765 (Checking)

DEPOSIT ACCOUNT SUMMARY

Previous Balance as of August 31, 2024	477,730.88
71 Deposits (Plus)	253,645.27
88 Withdrawals (Minus)	362,054.25
Ending Balance as of September 30, 2024	369,321.90

Deposits and Other Credits

Date	Amount	Description	
Sep 03	1,009.58	EDI/EFT CCD+ CREDIT	
		CCD Regence BCBCO	HCCLAIMPMT
Sep 03	1,809.28	EDI/EFT CCD+ CREDIT	
		CCD NORIDIAN WAORAK	HCCLAIMPMT
Sep 03	1,901.25	EDI/EFT CCD+ CREDIT	
		CCD Regence BCBCO	HCCLAIMPMT
Sep 03	5,389.74	EDI/EFT CTX CREDIT	
		CTX 36 TREAS 310	MISC PAY

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COLUMBIA RIVER FIRE AND RESCUE

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Sep 04	58.00	ACH DEPOSIT	
		CCD PNP BILLPAYMENT	083124SETT
Sep 04	224.99	ACH DEPOSIT	
		PPD LOYALEHLTH SV9T	8886407815
Sep 04	488.37	EDI/EFT CCD+ CREDIT	
		CCD UnitedHealthcare	HCCLAIMPMT
Sep 04	1,062.60	EDI/EFT CCD+ CREDIT	
		CCD NORIDIAN WAORAK	HCCLAIMPMT
Sep 05	158.02	EDI/EFT CCD+ CREDIT	
		CCD WPS-TMEP CONTRAC	HCCLAIMPMT
Sep 05	236.55	EDI/EFT CCD+ CREDIT	
		CCD DEVOTED HEALTH P	HCCLAIMPMT
Sep 05	473.04	ACH DEPOSIT	
		PPD LOYALEHLTH SV9T	8886407815
Sep 05	479.36	EDI/EFT CCD+ CREDIT	
		CCD ODS Health Plan	HCCLAIMPMT
Sep 05	550.75	EDI/EFT CCD+ CREDIT	
		CCD PALMETTO GBA	HCCLAIMPMT
Sep 05	623.67	EDI/EFT CCD+ CREDIT	
		CCD UnitedHealthcare	HCCLAIMPMT
Sep 05	2,457.08	EDI/EFT CTX CREDIT	
		CTX 36 TREAS 310	MISC PAY
Sep 05	11,527.91	ACH DEPOSIT	
		CCD iStream	4920003
Sep 06	58.00	ACH DEPOSIT	
		CCD PNP BILLPAYMENT	090324SETT
Sep 06	153.37	EDI/EFT CCD+ CREDIT	
		CCD WPS-TMEP CONTRAC	HCCLAIMPMT
Sep 06	157.84	EDI/EFT CTX CREDIT	
		CTX 36 TREAS 310	MISC PAY
Sep 06	488.18	EDI/EFT CCD+ CREDIT	
		CCD UnitedHealthcare	HCCLAIMPMT
Sep 06	3,141.25	ACH DEPOSIT	
		PPD LOYALEHLTH SV9T	8886407815
Sep 09	50.00	ACH DEPOSIT	
		PPD LOYALEHLTH SV9T	8886407815
Sep 09	1,242.17	EDI/EFT CCD+ CREDIT	
		CCD NORIDIAN WAORAK	HCCLAIMPMT
Sep 09	3,703.09	EDI/EFT CCD+ CREDIT	
		CCD Regence BCBCO	HCCLAIMPMT
Sep 10	140.50	EDI/EFT CCD+ CREDIT	
		CCD WPS-TMEP CONTRAC	HCCLAIMPMT
Sep 10	318.19	EDI/EFT CCD+ CREDIT	
		CCD ODS Health Plan	HCCLAIMPMT
Sep 10	6,099.68	EDI/EFT CCD+ CREDIT	
		CCD NORIDIAN WAORAK	HCCLAIMPMT
Sep 11	58.00	ACH DEPOSIT	
		CCD PNP BILLPAYMENT	090624SETT
Sep 11	153.91	EDI/EFT CTX CREDIT	
		CTX 36 TREAS 310	MISC PAY
Sep 11	290.00	ACH DEPOSIT	
		PPD LOYALEHLTH SV9T	8886407815
Sep 11	889.32	EDI/EFT CCD+ CREDIT	
		CCD UnitedHealthcare	HCCLAIMPMT



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Sep 11	1,062.26	EDI/EFT CCD+ CREDIT	
		CCD NORIDIAN WAORAK	HCCLAIMPMT
Sep 11	1,330.41	ACH DEPOSIT	
		CCD iStream	4920003
Sep 11	2,558.86	EDI/EFT CTX CREDIT	
		CTX 36 TREAS 310	MISC PAY
Sep 11	13,815.50	ACH DEPOSIT	
		CCD iStream	4920003
Sep 12	58.00	ACH DEPOSIT	
		CCD PNP BILLPAYMENT	090924SETT
Sep 12	1,409.92	EDI/EFT CCD+ CREDIT	
		CCD NORIDIAN WAORAK	HCCLAIMPMT
Sep 12	2,236.36	ACH DEPOSIT	
		PPD LOYALEHLTH SV9T	8886407815
Sep 13	227.30	EDI/EFT CCD+ CREDIT	
		CCD WPS-TMEP CONTRAC	HCCLAIMPMT
Sep 13	1,072.73	EDI/EFT CCD+ CREDIT	
		CCD UnitedHealthcare	HCCLAIMPMT
Sep 16	1,694.33	EDI/EFT CCD+ CREDIT	
		CCD Regence BCBCO	HCCLAIMPMT
Sep 16	1,851.13	EDI/EFT CTX CREDIT	
		CTX 36 TREAS 310	MISC PAY
Sep 16	124,219.08	EDI/EFT CCD+ CREDIT	
		CCD FEMA TREAS 310	MISC PAY
Sep 17	10.74	EDI/EFT CCD+ CREDIT	
		CCD OR DHS HP MMIS	HCCLAIMPMT
Sep 17	156.77	EDI/EFT CCD+ CREDIT	
		CCD AARP Supplementa	HCCLAIMPMT
Sep 17	617.36	EDI/EFT CCD+ CREDIT	
		CCD UnitedHealthcare	HCCLAIMPMT
Sep 17	2,240.67	EDI/EFT CTX CREDIT	
		CTX 36 TREAS 310	MISC PAY
Sep 18	50.00	ACH DEPOSIT	
		PPD LOYALEHLTH SV9T	8886407815
Sep 18	1,932.90	EDI/EFT CCD+ CREDIT	
		CCD UnitedHealthcare	HCCLAIMPMT
Sep 18	11,151.06	ACH DEPOSIT	
		CCD iStream	4920003
Sep 19	300.00	ACH DEPOSIT	
		PPD LOYALEHLTH SV9T	8886407815
Sep 20	90.00	ACH DEPOSIT	
		PPD LOYALEHLTH SV9T	8886407815
Sep 20	452.45	EDI/EFT CCD+ CREDIT	
		CCD UnitedHealthcare	HCCLAIMPMT
Sep 20	2,418.35	EDI/EFT CCD+ CREDIT	
		CCD DEPT OF JUSTICE	PAYMENT
Sep 23	1,791.22	EDI/EFT CCD+ CREDIT	
		CCD Regence BCBCO	HCCLAIMPMT
Sep 23	3,074.76	EDI/EFT CCD+ CREDIT	
		CCD UnitedHealthcare	HCCLAIMPMT
Sep 24	155.01	EDI/EFT CCD+ CREDIT	
		CCD DEPT OF FORESTRY	PAYMENT
Sep 24	448.74	EDI/EFT CCD+ CREDIT	
		CCD DEVOTED HEALTH P	HCCLAIMPMT



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Sep 24	603.32	EDI/EFT CCD+ CREDIT	
		CCD OR DHS HP MMIS	HCCLAIMPMT
Sep 24	1,936.51	EDI/EFT CCD+ CREDIT	
		CCD ODS Health Plan	HCCLAIMPMT
Sep 24	2,409.24	EDI/EFT CCD+ CREDIT	
		CCD AETNA AS01	HCCLAIMPMT
Sep 25	2,304.45	EDI/EFT CCD+ CREDIT	
		CCD Regence BlueShie	HCCLAIMPMT
Sep 25	3,205.27	EDI/EFT CCD+ CREDIT	
		CCD NORIDIAN WAORAK	HCCLAIMPMT
Sep 25	11,628.05	ACH DEPOSIT	
		CCD iStream	4920003
Sep 26	297.80	EDI/EFT CCD+ CREDIT	
		CCD AARP Supplementa	HCCLAIMPMT
Sep 26	493.66	EDI/EFT CCD+ CREDIT	
		CCD ODS Health Plan	HCCLAIMPMT
Sep 27	25.00	ACH DEPOSIT	
		PPD LOYALEHLTH SV9T	8886407815
Sep 27	587.11	EDI/EFT CCD+ CREDIT	
		CCD NORIDIAN WAORAK	HCCLAIMPMT
Sep 30	58.00	ACH DEPOSIT	
		CCD PNP BILLPAYMENT	092524SETT
Sep 30	203.44	EDI/EFT CCD+ CREDIT	
		CCD AARP Supplementa	HCCLAIMPMT
Sep 30	8,073.82	TELLER DEPOSIT	

Withdrawals and Other Debits

Date	Amount	Description
Sep 03	20.70	ACH DEBIT
		PPD NORTHWEST NATURA BILLPAY
Sep 03	24.94	ACH DEBIT
		PPD NORTHWEST NATURA BILLPAY
Sep 03	29.30	ACH DEBIT
		PPD NORTHWEST NATURA BILLPAY
Sep 03	69.99	ACH DEBIT
		CCD MERCHANT SERVICE MERCH FEE
Sep 03	85.54	ACH DEBIT
		CCD MERCHANT SERVICE MERCH FEE
Sep 03	88.87	ACH DEBIT
		PPD NORTHWEST NATURA BILLPAY
Sep 04	18.85	ACH DEBIT
		PPD NORTHWEST NATURA BILLPAY
Sep 04	319.22	ACH DEBIT
		CCD CLATSKANIE PUD PUD PAYMNT
Sep 05	64.66	ACH DEBIT
		CCD COLUMBIA RIVER P ACH ITEM
Sep 05	116.13	ACH DEBIT
		CCD COLUMBIA RIVER P ACH ITEM
Sep 05	123.31	ACH DEBIT
		CCD COLUMBIA RIVER P ACH ITEM
Sep 05	148.86	ACH DEBIT
		CCD COLUMBIA RIVER P ACH ITEM
Sep 05	177.31	ACH DEBIT
		CCD COLUMBIA RIVER P ACH ITEM



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Sep 05	243.90	ACH DEBIT	
		CCD COLUMBIA RIVER P	ACH ITEM
Sep 05	246.52	ACH DEBIT	
		CCD COLUMBIA RIVER P	ACH ITEM
Sep 05	253.38	ACH DEBIT	
		CCD COLUMBIA RIVER P	ACH ITEM
Sep 05	636.44	ACH DEBIT	
		CCD COLUMBIA RIVER P	ACH ITEM
Sep 05	2,996.11	ACH DEBIT	
		PPD ATT	Payment
Sep 06	400.00	ACH DEBIT	
		CCD VALIC	EREMIT PRM
Sep 06	10,202.78	ACH DEBIT	
		PPD NATIONWIDE	PAYMENTS
Sep 06	12,166.50	ACH DEBIT	
		CCD HRA VEBA	WITHDRAWAL
Sep 09	2,105.35	ACH DEBIT	
		PPD Penserv Plan Ser	PenServ Pl
Sep 12	14.99	ACH DEBIT	
		CCD BENEFITHELP SOLU	DEBCARDTX
Sep 12	121.70	ACH DEBIT	
		WEB ST HELENS OR	DEBITS
Sep 12	405.36	ACH DEBIT	
		WEB ST HELENS OR	DEBITS
Sep 12	546.07	ACH DEBIT	
		WEB GOTO COMMUNICATI	GOTO/JIVE
Sep 12	780.80	ACH DEBIT	
		WEB ST HELENS OR	DEBITS
Sep 12	1,393.11	ACH DEBIT	
		CCD EMPLOYER CONTRB	PERS CNTRB
Sep 12	6,310.69	ACH DEBIT	
		CCD EMPLOYER CONTRB	PERS CNTRB
Sep 13	13.00	ACH DEBIT	
		CCD BENEFITHELP SOLU	DEBCARDTX
Sep 13	24.12	ACH DEBIT	
		WEB WASTE CONNECTION	WEB_PAY
Sep 13	29.74	ACH DEBIT	
		WEB WASTE CONNECTION	WEB_PAY
Sep 13	30.07	ACH DEBIT	
		WEB WASTE CONNECTION	WEB_PAY
Sep 13	62.21	ACH DEBIT	
		WEB WASTE CONNECTION	WEB_PAY
Sep 13	73.90	ACH DEBIT	
		WEB WASTE CONNECTION	WEB_PAY
Sep 13	91.30	ACH DEBIT	
		WEB WASTE CONNECTION	WEB_PAY
Sep 13	168.70	ACH DEBIT	
		WEB WASTE CONNECTION	WEB_PAY
Sep 13	186.90	ACH DEBIT	
		WEB WASTE CONNECTION	WEB_PAY
Sep 13	246.10	ACH DEBIT	
		WEB WASTE CONNECTION	WEB_PAY
Sep 13	565.80	ACH DEBIT	
		CCD CINTASCORPORATIO	67EAA77A3D





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Sep 17	85.00	ACH DEBIT
		CCD BENEFITHELP SOLU EMPL FEE
Sep 20	169.32	ACH DEBIT
		CCD AFLAC COLUMBUS ACHPMT
Sep 23	608.00	ACH DEBIT
		CCD BENEFITHELP SOLU CLAIM FUND
Sep 23	182.70	ACCT ANALYSIS SERV CHG
Sep 24	5.00	ACH DEBIT
		CCD BENEFITHELP SOLU DEBCARDTX
Sep 27	989.79	ACH DEBIT
		WEB NEW HORIZONS COM NEWHORIZON
Sep 27	24,030.72	ACH DEBIT
		CCD EMPLOYER CONTRB PERS CNTRB
Sep 27	90,435.52	ACH DEBIT
		CCD EMPLOYER CONTRB PERS CNTRB

Checks by Serial Number

Date	Serial #	Amount	Date	Serial #	Amount
Sep 06	75056	156.15	Sep 23	75106	283.62
Sep 24	75086 *	1,855.00	Sep 30	75107	5,230.17
Sep 19	75087	5,087.00	Sep 18	75108	6,140.74
Sep 20	75088	15.50	Sep 17	75109	4,725.00
Sep 24	75089	1,011.44	Sep 20	75110	250.00
Sep 23	75090	365.03	Sep 23	75112 *	483.23
Sep 20	75091	1,042.03	Sep 23	75113	1,274.17
Sep 19	75092	360.60	Sep 23	75114	209.11
Sep 23	75093	111.40	Sep 27	75115	226.22
Sep 23	75094	5,228.00	Sep 26	75116	2,197.75
Sep 20	75095	36.00	Sep 24	75117	1,437.50
Sep 25	75097 *	287.39	Sep 26	75118	36.89
Sep 24	75098	348.38	Sep 24	75120 *	5,425.60
Sep 23	75099	252.96	Sep 24	75121	1,380.14
Sep 16	75100	63,341.20	Sep 30	75122	240.00
Sep 19	75101	250.00	Sep 24	75123	4,181.19
Sep 24	75102	350.00	Sep 24	75124	60.67
Sep 23	75103	7,265.00	Sep 26	75125	1,492.91
Sep 18	75104	69,611.75	Sep 23	75126	4,768.91
Sep 18	75105	2,157.42	Sep 23	75127	4,768.91

\* Indicates break in check sequence

Daily Balance Summary

Date	Balance	Date	Balance
Aug 31	477,730.88	Sep 17	567,775.42
Sep 03	487,521.39	Sep 18	502,999.47
Sep 04	489,017.28	Sep 19	497,601.87
Sep 05	500,517.04	Sep 20	499,049.82
Sep 06	481,590.25	Sep 23	478,114.76
Sep 09	484,480.16	Sep 24	467,612.66
Sep 10	491,038.53	Sep 25	484,463.04
Sep 11	511,196.79	Sep 26	481,526.95
Sep 12	505,328.35	Sep 27	366,456.81
Sep 13	505,136.54	Sep 30	369,321.90
Sep 16	569,559.88		

# Columbia River Fire & Rescue

## Bank Check Register Report - General Checking

Transaction Number	Source	Transaction Type	Transaction Date	Reference	Deposits	Payments	Total	Post Date	Status
75085	Accounts Payable	Computer Check	09/12/2024	Aloha Overhead Door	\$0.00	\$6,150.00	(\$6,150.00)	09/12/2024	Outstanding
75086	Accounts Payable	Computer Check	09/12/2024	CDR Labor Law, LLC	\$0.00	\$1,855.00	(\$8,005.00)	09/12/2024	Outstanding
75087	Accounts Payable	Computer Check	09/12/2024	Centerlogic Inc	\$0.00	\$5,087.00	(\$13,092.00)	09/12/2024	Outstanding
75088	Accounts Payable	Computer Check	09/12/2024	Columbia River Printing LLC DBA	\$0.00	\$15.50	(\$13,107.50)	09/12/2024	Outstanding
75089	Accounts Payable	Computer Check	09/12/2024	Comcast	\$0.00	\$1,011.44	(\$14,118.94)	09/12/2024	Outstanding
75090	Accounts Payable	Computer Check	09/12/2024	Comcast	\$0.00	\$365.03	(\$14,483.97)	09/12/2024	Outstanding
75091	Accounts Payable	Computer Check	09/12/2024	Ferrellgas	\$0.00	\$1,042.03	(\$15,526.00)	09/12/2024	Outstanding
75092	Accounts Payable	Computer Check	09/12/2024	Hughes Fire Equipment, Inc	\$0.00	\$360.60	(\$15,886.60)	09/12/2024	Outstanding
75093	Accounts Payable	Computer Check	09/12/2024	Kno2 LLC	\$0.00	\$111.40	(\$15,998.00)	09/12/2024	Outstanding
75094	Accounts Payable	Computer Check	09/12/2024	Markowitz Herbold PC	\$0.00	\$5,228.00	(\$21,226.00)	09/12/2024	Outstanding
75095	Accounts Payable	Computer Check	09/12/2024	McNulty Water PUD	\$0.00	\$36.00	(\$21,262.00)	09/12/2024	Outstanding
75096	Accounts Payable	Computer Check	09/12/2024	Merina & Co.	\$0.00	\$2,000.00	(\$23,262.00)	09/12/2024	Outstanding
75097	Accounts Payable	Computer Check	09/12/2024	MOTION & FLOW CONTROL PRI	\$0.00	\$287.39	(\$23,549.39)	09/12/2024	Outstanding
75098	Accounts Payable	Computer Check	09/12/2024	NORTH AMERICAN RESCUE LLC.	\$0.00	\$348.38	(\$23,897.77)	09/12/2024	Outstanding
75099	Accounts Payable	Computer Check	09/12/2024	QUADIANT FINANCE USA, INC.	\$0.00	\$252.96	(\$24,150.73)	09/12/2024	Outstanding
75100	Accounts Payable	Computer Check	09/12/2024	SAIF	\$0.00	\$63,341.20	(\$87,491.93)	09/12/2024	Outstanding
75101	Accounts Payable	Computer Check	09/12/2024	Scott Jorgensen	\$0.00	\$250.00	(\$87,741.93)	09/12/2024	Outstanding
75102	Accounts Payable	Computer Check	09/12/2024	Secretary of State	\$0.00	\$350.00	(\$88,091.93)	09/12/2024	Outstanding
75103	Accounts Payable	Computer Check	09/12/2024	SingerLewak LLP	\$0.00	\$7,265.00	(\$95,356.93)	09/12/2024	Outstanding
75104	Accounts Payable	Computer Check	09/12/2024	Special Districts Insurance Servic	\$0.00	\$69,611.75	(\$164,968.68)	09/12/2024	Outstanding
75105	Accounts Payable	Computer Check	09/12/2024	Standard Insurance	\$0.00	\$2,157.42	(\$167,126.10)	09/12/2024	Outstanding
75106	Accounts Payable	Computer Check	09/12/2024	Stericycle, Inc	\$0.00	\$283.62	(\$167,409.72)	09/12/2024	Outstanding
75107	Accounts Payable	Computer Check	09/12/2024	Systems Design	\$0.00	\$5,230.17	(\$172,639.89)	09/12/2024	Outstanding
75108	Accounts Payable	Computer Check	09/12/2024	Wilcox & Flegel	\$0.00	\$6,140.74	(\$178,780.63)	09/12/2024	Outstanding
75109	Accounts Payable	Computer Check	09/12/2024	Wolfe Consulting, LLC	\$0.00	\$4,725.00	(\$183,505.63)	09/12/2024	Outstanding
75110	Accounts Payable	Computer Check	09/12/2024	Bureau of Labor and Industries	\$0.00	\$250.00	(\$183,755.63)	09/12/2024	Outstanding
75111	Accounts Payable	Computer Check	09/17/2024	Ace Hardware	\$0.00	\$28.76	(\$183,784.39)	09/17/2024	Outstanding
75112	Accounts Payable	Computer Check	09/17/2024	Airgas Nor Pac	\$0.00	\$483.23	(\$184,267.62)	09/17/2024	Outstanding
75113	Accounts Payable	Computer Check	09/17/2024	Amazon Capital Services	\$0.00	\$1,274.17	(\$185,541.79)	09/17/2024	Outstanding
75114	Accounts Payable	Computer Check	09/17/2024	Berco Billing Service	\$0.00	\$209.11	(\$185,750.90)	09/17/2024	Outstanding
75115	Accounts Payable	Computer Check	09/17/2024	Canon Financial Services, Inc.	\$0.00	\$226.22	(\$185,977.12)	09/17/2024	Outstanding
75116	Accounts Payable	Computer Check	09/17/2024	Carquest Auto Parts	\$0.00	\$2,197.75	(\$188,174.87)	09/17/2024	Outstanding
75117	Accounts Payable	Computer Check	09/17/2024	Centerlogic Inc	\$0.00	\$1,437.50	(\$189,612.37)	09/17/2024	Outstanding
75118	Accounts Payable	Computer Check	09/17/2024	Dahlgren's Do It Best Building St	\$0.00	\$36.89	(\$189,649.26)	09/17/2024	Outstanding
75119	Accounts Payable	Computer Check	09/17/2024	EMS Technology Solutions LLC	\$0.00	\$1,055.00	(\$190,704.26)	09/17/2024	Outstanding
75120	Accounts Payable	Computer Check	09/17/2024	Life-Assist	\$0.00	\$5,425.60	(\$196,129.86)	09/17/2024	Outstanding
75121	Accounts Payable	Computer Check	09/17/2024	Sunset Auto Parts, Inc	\$0.00	\$1,380.14	(\$197,510.00)	09/17/2024	Outstanding

# Columbia River Fire & Rescue

## Bank Check Register Report - General Checking

Transaction Number	Source	Transaction Type	Transaction Date	Reference	Deposits	Payments	Total	Post Date	Status
75122	Accounts Payable	Computer Check	09/17/2024	Sunset Equipment	\$0.00	\$240.00	(\$197,750.00)	09/17/2024	Outstanding
75123	Accounts Payable	Computer Check	09/17/2024	Superior Tire Service	\$0.00	\$4,181.19	(\$201,931.19)	09/17/2024	Outstanding
75124	Accounts Payable	Computer Check	09/17/2024	TACTRON Inc	\$0.00	\$60.67	(\$201,991.86)	09/17/2024	Outstanding
75125	Accounts Payable	Computer Check	09/17/2024	Witmer Public Safety Group, Inc.	\$0.00	\$1,492.91	(\$203,484.77)	09/17/2024	Outstanding
75126	Accounts Payable	Computer Check	09/17/2024	Standard Insurance	\$0.00	\$4,768.91	(\$208,253.68)	09/17/2024	Outstanding
75127	Accounts Payable	Computer Check	09/17/2024	Standard Insurance	\$0.00	\$4,768.91	(\$213,022.59)	09/17/2024	Outstanding
75128	Accounts Payable	Computer Check	09/19/2024	Tim Wrobel	\$0.00	\$1,755.00	(\$214,777.59)	09/19/2024	Outstanding

### Summary by Transaction Type

<b>Total Deposits:</b>	<b>\$0.00</b>
Less Payments by Transaction Type:	
Computer Check	<b>(\$214,777.59)</b>
<b>Total Payments:</b>	<b>(\$214,777.59)</b>
Adjustments:	
Payment Adjustments	<b>\$0.00</b>
Deposit Adjustments	<b>\$0.00</b>
<b>Total Adjustments:</b>	<b>\$0.00</b>
<b>Total Change in Register Balance:</b>	<b>(\$214,777.59)</b>



Section A  
Adequate Info  
Policy A-13  
Adopted 01/11/1988

## **ADEQUATE INFORMATION TO PRECEDE ACTION**

### **13.0 Introduction**

All matters presented by the Fire Chief for Board action shall include his/her recommendations on such action.

**13.1** This does not preclude the Fire Chief from presenting alternative actions to be considered by the Board. However, the Fire Chief should highlight the option that the Chief is recommending.

**13.2** All matters presented by persons other than the Fire Chief that require Board action should be directly assigned to the Fire Chief for further action or recommendation before taking a position or effecting action even if this means a delay of action to a subsequent meeting.



## **BOARD MEMBERS QUORUM & VOTING**

### **14.0 Introduction**

- 14.1** A quorum shall consist of any three (3) members. Should a quorum not be present, the members present shall set a date for the next meeting. Less than three affirmative votes on any matter before the board shall fail.
- 14.2** Voting shall be by voice vote unless a majority of the members present request otherwise. The minutes shall reflect the individual vote of each member except when a unanimous vote is cast.
- 14.3** Any Board Member abstaining from voting shall indicate his/her abstention for the record.
- 14.4** A majority of the members of the Board must concur in order to enact any proposal. If only three (3) members of the Board are present at a meeting, all three (3) must concur to pass a measure.



## ORGANIZATIONAL MEETING

### 15.0 Introduction

An organizational meeting shall be the first regular meeting of the Board, held after July 1, of each year.

**15.1** The Board shall elect a President, Vice-President and Secretary-Treasurer at this meeting.

**15.2** Other organizational guidelines such as; official newspaper for the Fire District, time and place of Board Meetings and other guidelines shall be established at this meeting.

**15.3** After the first meeting of the Board in July of each year, the Board shall require the Fire Chief to advertise in the official newspaper of record for the Fire District; the time, place and date of the Board Meetings for the coming year.



## BOARD MEMBER ISSUED INFORMATION

### 16.0 Introduction

Each Board member, when elected, will be issued information to aid in the familiarization with both the position requirements and the Fire District.

**16.1** Upon notification of successful election to the Fire District Board of Directors, the Fire District will prepare the following documents to be issued to the successful candidate:

- A. Board Members Guide
- B. Fire District Organization Manual
- C. Current year adopted Fire District Budget
- D. Current Labor Contract
- E. Board minutes, and pertinent information from the past 3 months
- F. Copies of any current staff reports
- G. Any other requested information approved by the Board of Director's President
- H. Copy of the District's most recent "Strategic Plan" information
- I. Copy of the District's current deployment/standard of Cover document
- J. Copy of the most recent annual report on the deployment document
- K. Copy of the most recent annual audit

**16.2** Any CONFIDENTIAL information shall be marked accordingly, and treated as such.

**16.3** Requests for information, beyond that issued to the full Board, shall have the approval of the Board of Director's President or the Board of Directors as a body.

**16.4** When a Board member's elected term expires, items "A" and "B" in section 16.1 and all information marked "CONFIDENTIAL" shall be returned to the Fire District, or the Board President.

**16.5** If the items listed in 16.4 are not returned in a timely fashion (to be determined by the Board President) the person issued the documents will be charged the replacement costs at the present time.



Section A  
Parliamentary Procedure  
Policy A-17  
Adopted 01/11/1988

## PARLIAMENTARY PROCEDURE

### 17.0 Introduction

The rules of parliamentary procedure as listed in the latest edition of Roberts Rules of Order shall be used as guidelines for the Board in its deliberations.

#### 17.1 Departure from the Rules does not negate any action of the Board.