

**Columbia River Fire and Rescue  
BOARD OF DIRECTORS  
REGULAR BOARD MEETING  
106 W B St., Rainier, OR**

**April 16, 2024**

**6:00 P.M.**

**Microsoft Teams** [Need help?](#)

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Meeting ID: 223 629 758 008

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Phone conference ID: 162 792 081#

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**Please Note:** *Members of the Board of Directors will be attending the meeting in person. Public comments will be taken. Please email [lehnerk@crfr.com](mailto:lehnerk@crfr.com) to be included on the sign-in sheet by 5:45 pm on Tuesday, April 16, 2024. All attendees should mute their mics when not called on for comment.*

<b><u>Call Regular Meeting To Order:</u></b>	VP Welby
<b><u>Flag Salute:</u></b>	VP Welby
<b><u>Changes To Agenda:</u></b>	As applicable
<b><u>Public Comment:</u></b>	Comments from the public:
<b><u>Local 3215 Report:</u></b>	As applicable
<b><u>Volunteer Report:</u></b>	As applicable
<b><u>Correspondence:</u></b>	As applicable
<b><u>Consent Agenda:</u></b>	Minutes from Board Meeting 03/19/2024 – Bank Statement/Check Register Cash Flow
<b><u>Chief Officer’s Report:</u></b>	
<b><u>Old Business:</u></b>	
<b><u>New Business:</u></b>	Resolution FY-23-24-12 Authorizing BMO Check Signers Memorandum of Agreement (Backpay & Staffing) Memorandum of Agreement (Single Role EMT PayScale)
<b><u>Closed Executive Session:</u></b>	Employment of Public Officers, Employees, & Agents ORS 192.660(2)(a)
<b>Board Members’ Comments:</b>	
<b>Adjourn:</b>	

Columbia River Fire & Rescue  
Regular Meeting of the Boards of Directors  
58611 McNulty Way, St. Helens, OR 97051  
And Virtual via Teams Meeting  
March 19, 2024, 6:00 pm

Regular Meeting: After due and legal notice, the Regular Board meeting of the Columbia River Fire & Rescue Board of Directors was called to order by President Niles at 6:00 pm.

Present: Kelly Niles, Ryan Welby, Richard Fletcher, Mark Gundersen, Austin Zimbrick

Absent: None

Others: Interim Chief Smythe, DC Sanchez, DC Gorsuch, Kyle Melton, Kyle Melton Family, Aiken Blitz, Dustin King

Via Teams Meeting/Phone In: (see attached sheet for attendees)

Flag Salute: President Niles led the flag salute.

Changes to Agenda: VP Welby moved badge pinning to the beginning of the meeting.

Badge Pinning Promotion of Kyle Melton to Lieutenant.

Public Comment: Ronda Melton

Local 3215 Report: Dustin King gave an update on the review of Lexipol and union involvement in the policies and procedures for the organization to be consistent with best practices. Service delivery model update with the e-board. Union involvement with the budget process. Mr. King thanked the admin and board for allowing for union involvement in all aspects of the organization.

Volunteer Report: None

Correspondence: None

CRFR Consent Agenda: Included in the consent agenda are the minutes from the Regular Board meeting on February 20, 2024, the check register for February checks, cash flow, and the February bank statement. Director Zimbrick made a motion to approve the consent agenda, and VP Welby 2<sup>nd</sup> the motion, all in favor, approved 5-0. Secretary Fletcher asked about the check to Bit for Bit, and Director Zimbrick asked about checks to TVFR, OR Health Authority, and SDW. VP Welby asked about the cash flow, a check to Swinger, and TANS.

Chief Officers Report: Chief Gorsuch updated on AFG Grant, mutual aid agreements, ACLS training, new volunteers, live fire training with BBQ for staff and volunteers on April 20<sup>th</sup>. Chief Smythe discussed challenges and opportunities with the administration. Specifically with staffing issues and gearing up for the next budget. There was a discussion on the collaborative effort with Dustin King and the union for the Lexipol Policies. Chief Smythe spoke of Fire Marshall duties, which consume about half of his time during the week. Chief Smythe thanked the board for their time and for coming to the meetings each month, as well as meeting with him in person.

Old Business: St. Helens Station bathroom update included the vendor bids that have been received and the recommendation for a special meeting to be held to select a plumbing company to complete the repairs. Chief Smythe gave a brief update on the Civil Service list and the next Civil Service meeting scheduled in April. The positions listed will continue to be open and continuous with line staff being a part of the recruitment process. RFP for legal has been posted to the website with a closing date of June 6<sup>th</sup>, 2024.

New Business:

Resolution FY-23-24-11 Surplus Vehicle donated to Grumpy's Towing, VP Welby made a motion to accept Resolution FY-23-24-11, Secretary Fletcher 2<sup>nd</sup> the motion, all in favor, approved 5-0.

Resolution FY-23-24-10 J. Christiansen Retirement Payout. Director Zimbrick made a motion to approve Resolution FY-23-24-10, VP Welby 2<sup>nd</sup> the motion, all in favor 5-0.  
Chief Smythe gave a recap on recruiting strategies which included recruiting on 3 different fronts and a current MOA that has been approved by the union.

18:55 Closed Executive Session Legal Counsel ORS 192.660(2)(h)

Board Comments:

Secretary Fletcher: Enjoyed Saturday workshop with lots of homework to keep this place right

Director Zimbrick: Workshop was good

VP Welby: Thanks to JC for his 29 years of service, workshop was beneficial, Congrats to Kyle, thanks to Ronda and Chuck for public comment

Director Gundersen: Workshop was great and showed common goals

President Niles: Congrats to JC, Congrats to Kyle, Official resignation from the board effective April 15<sup>th</sup>. No ill will toward anyone or the lawsuit but would like to travel and spend time with family. Recommends all the training possible and attending all the workshops as a board member.

Chief Smythe requested the portable shower that is currently at St. Helens station be reserved for another month.

Adjourn: 19:46



ACCOUNT NUMBER: 0152005765

91 05741

Statement Period
03/01/24 TO 03/31/24
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COLUMBIA RIVER FIRE AND RESCUE
270 COLUMBIA BLVD
ST HELENS OR 97051-2022

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EFFECTIVE 2/1/2024: WE HAVE REDUCED THE ACCOUNT BALANCING/RESEARCH FEE FROM \$40 PER HOUR TO \$25 PER HOUR AND THE MINIMUM FEE FROM \$15 TO \$10. WE ARE NO LONGER ASSESSING FEES FOR: ACCOUNT ACTIVITY PRINTOUT, DUPLICATE STATEMENT, COPIES OF CANCELED CHECKS, SPECIAL LETTER/LETTER OF VERIFICATION, AND VERIFICATION OF DEPOSIT FORM FROM THIRD PARTY.

EFFECTIVE 3/1/2024: WE ARE ADDING LANGUAGE TO THE PRODUCT DISCLOSURE TO PROVIDE THE DEFINITION OF A NON-BMO ATM TRANSACTION. A NON-BMO ATM TRANSACTION IS ANY TRANSACTION CONDUCTED AT A NON-BMO ATM, INCLUDING, FOR EXAMPLE, A WITHDRAWAL, TRANSFER, OR BALANCE INQUIRY. THE \$3 NON-BMO ATM TRANSACTION FEE AND THE MANNER IN WHICH IT IS ASSESSED IS NOT CHANGING.

EFFECTIVE 3/17/2024: THE MOBILE DEPOSIT CUT-OFF TIME IN BMO DIGITAL BANKING IS CHANGING FROM 7 P.M. CT TO 8 P.M. CT. SEE THE BMO DIGITAL BANKING AGREEMENT FOR MOBILE DEPOSIT FUNDS AVAILABILITY.

THE DEPOSIT ACCOUNT AGREEMENT HAS BEEN UPDATED ACCORDINGLY. IF YOU HAVE QUESTIONS ABOUT ANY OF YOUR BMO ACCOUNTS, PLEASE CALL US TOLL-FREE AT 1-888-340-2265. BMO BANK N.A. MEMBER FDIC EQUAL HOUSING LENDER. NMLS 401052 VISIT US ONLINE AT WWW.BMO.COM.

CHECKING ACCOUNTS

PUBLIC FUNDS CHECKING COLUMBIA RIVER FIRE AND RESCUE
ACCOUNT NUMBER 0152005765 (Checking)

DEPOSIT ACCOUNT SUMMARY

Table with 2 columns: Description, Amount. Rows include Previous Balance as of February 29, 2024 (176,492.86), 68 Deposits (Plus) (434,230.89), 114 Withdrawals (Minus) (402,361.18), and Ending Balance as of March 31, 2024 (208,362.57).

Deposits and Other Credits

Table with 4 columns: Date, Amount, Description, and Reference. Rows include ACH DEPOSIT (120.00), EDI/EFT CCD+ CREDIT (322.23), EDI/EFT CCD+ CREDIT (394.23), and EDI/EFT CCD+ CREDIT (809.13).

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COLUMBIA RIVER FIRE AND RESCUE

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Mar 01	13,282.22	EDI/EFT CCD+ CREDIT	
		CCD OR DHS HP MMIS	HCCLAIMPMT
Mar 04	159.99	EDI/EFT CCD+ CREDIT	
		CCD AARP Supplementa	HCCLAIMPMT
Mar 04	2,211.31	EDI/EFT CCD+ CREDIT	
		CCD Regence BCBCO	HCCLAIMPMT
Mar 04	8,334.70	EDI/EFT CCD+ CREDIT	
		CCD NORIDIAN WAORAK	HCCLAIMPMT
Mar 05	25.00	ACH DEPOSIT	
		PPD LOYALEHLTH SV9T	8886407815
Mar 05	167.15	EDI/EFT CCD+ CREDIT	
		CCD OR DHS HP MMIS	HCCLAIMPMT
Mar 05	632.76	EDI/EFT CCD+ CREDIT	
		CCD NORIDIAN WAORAK	HCCLAIMPMT
Mar 05	300,000.00	EDI/EFT CCD+ CREDIT	
		CCD OREGON ST TREAS	LGIP ACH
Mar 06	238.53	EDI/EFT CCD+ CREDIT	
		CCD MERCHANT SERVICE	MERCH DEP
Mar 06	259.08	ACH DEPOSIT	
		CCD iStream	4920003
Mar 06	300.00	ACH DEPOSIT	
		PPD LOYALEHLTH SV9T	8886407815
Mar 06	625.06	EDI/EFT CCD+ CREDIT	
		CCD NORIDIAN WAORAK	HCCLAIMPMT
Mar 06	17,364.42	ACH DEPOSIT	
		CCD iStream	4920003
Mar 07	120.00	ACH DEPOSIT	
		CCD iStream	4920003
Mar 07	149.94	EDI/EFT CCD+ CREDIT	
		CCD AARP Supplementa	HCCLAIMPMT
Mar 07	577.91	EDI/EFT CCD+ CREDIT	
		CCD UnitedHealthcare	HCCLAIMPMT
Mar 08	58.00	ACH DEPOSIT	
		CCD PNP BILLPAYMENT	030524SETT
Mar 08	1,436.98	ACH DEPOSIT	
		PPD LOYALEHLTH SV9T	8886407815
Mar 08	2,280.78	EDI/EFT CCD+ CREDIT	
		CCD NORIDIAN WAORAK	HCCLAIMPMT
Mar 11	58.00	ACH DEPOSIT	
		CCD PNP BILLPAYMENT	030624SETT
Mar 11	75.00	ACH DEPOSIT	
		PPD LOYALEHLTH SV9T	8886407815
Mar 11	2,912.80	EDI/EFT CCD+ CREDIT	
		CCD Regence BCBCO	HCCLAIMPMT
Mar 12	156.05	EDI/EFT CCD+ CREDIT	
		CCD ODS Health Plan	HCCLAIMPMT
Mar 12	706.92	EDI/EFT CCD+ CREDIT	
		CCD UnitedHealthcare	HCCLAIMPMT
Mar 12	725.01	ACH DEPOSIT	
		PPD LOYALEHLTH SV9T	8886407815
Mar 12	1,832.56	EDI/EFT CCD+ CREDIT	
		CCD ODS Health Plan	HCCLAIMPMT
Mar 13	132.34	EDI/EFT CCD+ CREDIT	
		CCD WPS-TMEP CONTRAC	HCCLAIMPMT



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Mar 13	423.24	EDI/EFT CCD+ CREDIT	
		CCD UnitedHealthcare	HCCLAIMPMT
Mar 13	1,513.15	ACH DEPOSIT	
		PPD LOYALEHLTH SV9T	8886407815
Mar 13	9,225.97	ACH DEPOSIT	
		CCD iStream	4920003
Mar 14	50.00	ACH DEPOSIT	
		PPD LOYALEHLTH SV9T	8886407815
Mar 14	135.97	EDI/EFT CCD+ CREDIT	
		CCD UNITEDHEALTHCARE	HCCLAIMPMT
Mar 14	300.00	EDI/EFT CCD+ CREDIT	
		CCD WPS-TMEP CONTRAC	HCCLAIMPMT
Mar 14	1,900.06	EDI/EFT CCD+ CREDIT	
		CCD PacificSource	CREDIT
Mar 15	557.75	EDI/EFT CCD+ CREDIT	
		CCD NORIDIAN WAORAK	HCCLAIMPMT
Mar 15	1,941.23	EDI/EFT CCD+ CREDIT	
		CCD UnitedHealthcare	HCCLAIMPMT
Mar 18	535.00	EDI/EFT CCD+ CREDIT	
		CCD Regence BCBCO	HCCLAIMPMT
Mar 19	26.76	EDI/EFT CCD+ CREDIT	
		CCD OR DHS HP MMIS	HCCLAIMPMT
Mar 20	159.63	EDI/EFT CCD+ CREDIT	
		CCD Regence BlueShie	HCCLAIMPMT
Mar 20	215.53	ACH DEPOSIT	
		PPD LOYALEHLTH SV9T	8886407815
Mar 20	599.82	EDI/EFT CCD+ CREDIT	
		CCD NORIDIAN WAORAK	HCCLAIMPMT
Mar 20	11,290.28	ACH DEPOSIT	
		CCD iStream	4920003
Mar 21	161.42	EDI/EFT CCD+ CREDIT	
		CCD UNITEDHEALTHCARE	HCCLAIMPMT
Mar 21	240.00	ACH DEPOSIT	
		CCD iStream	4920003
Mar 21	450.82	EDI/EFT CCD+ CREDIT	
		CCD AARP Supplementa	HCCLAIMPMT
Mar 21	455.92	ACH DEPOSIT	
		PPD LOYALEHLTH SV9T	8886407815
Mar 22	612.46	EDI/EFT CCD+ CREDIT	
		CCD UnitedHealthcare	HCCLAIMPMT
Mar 25	153.01	EDI/EFT CCD+ CREDIT	
		CCD WPS-TMEP CONTRAC	HCCLAIMPMT
Mar 25	160.00	ACH DEPOSIT	
		PPD LOYALEHLTH SV9T	8886407815
Mar 25	3,170.02	EDI/EFT CCD+ CREDIT	
		CCD Regence BCBCO	HCCLAIMPMT
Mar 26	284.90	EDI/EFT CCD+ CREDIT	
		CCD DEVOTED HEALTH P	HCCLAIMPMT
Mar 26	2,351.99	EDI/EFT CCD+ CREDIT	
		CCD OR DHS HP MMIS	HCCLAIMPMT
Mar 27	100.00	ACH DEPOSIT	
		PPD LOYALEHLTH SV9T	8886407815
Mar 27	1,021.17	EDI/EFT CCD+ CREDIT	
		CCD CIGNA EDGE TRANS	HCCLAIMPMT



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Mar 27	3,832.81	ACH DEPOSIT	
		CCD iStream	4920003
Mar 28	292.78	TELLER DEPOSIT	
Mar 28	361.05	EDI/EFT CCD+ CREDIT	
		CCD UnitedHealthcare	HCCLAIMPMT
Mar 28	953.64	ACH DEPOSIT	
		PPD LOYALEHLTH SV9T	8886407815
Mar 28	1,297.90	EDI/EFT CCD+ CREDIT	
		CCD UNITEDHEALTHCARE	HCCLAIMPMT
Mar 28	1,954.73	EDI/EFT CCD+ CREDIT	
		CCD PacificSource	CREDIT
Mar 28	2,473.02	EDI/EFT CTX CREDIT	
		CTX 36 TREAS 310	MISC PAY
Mar 28	27,996.24	TELLER DEPOSIT	
Mar 29	73.53	ACH DEPOSIT	
		PPD LOYALEHLTH SV9T	8886407815
Mar 29	490.99	EDI/EFT CCD+ CREDIT	
		CCD Optum	HCCLAIMPMT

Withdrawals and Other Debits

Date	Amount	Description
Mar 01	70.80	ACH DEBIT
		CCD MERCHANT SERVICE MERCH FEE
Mar 01	109.48	ACH DEBIT
		CCD MERCHANT SERVICE MERCH FEE
Mar 01	1,854.29	ACH DEBIT
		PPD Penserv Plan Ser PenServ Pl
Mar 04	14,612.23	ACH DEBIT
		PPD NATIONWIDE PAYMENTS
Mar 05	82.62	ACH DEBIT
		CCD COLUMBIA RIVER P ACH ITEM
Mar 05	121.80	ACH DEBIT
		CCD COLUMBIA RIVER P ACH ITEM
Mar 05	170.05	ACH DEBIT
		CCD BENEFITHELP SOLU DEBCARDTX
Mar 05	258.36	ACH DEBIT
		CCD COLUMBIA RIVER P ACH ITEM
Mar 05	263.22	ACH DEBIT
		CCD COLUMBIA RIVER P ACH ITEM
Mar 05	274.40	ACH DEBIT
		CCD COLUMBIA RIVER P ACH ITEM
Mar 05	290.10	ACH DEBIT
		CCD COLUMBIA RIVER P ACH ITEM
Mar 05	343.33	ACH DEBIT
		CCD COLUMBIA RIVER P ACH ITEM
Mar 05	628.33	ACH DEBIT
		CCD COLUMBIA RIVER P ACH ITEM
Mar 05	664.34	ACH DEBIT
		CCD COLUMBIA RIVER P ACH ITEM
Mar 05	1,191.49	ACH DEBIT
		CCD CLATSKANIE PUD PUD PAYMNT
Mar 05	2,956.30	ACH DEBIT
		PPD ATT Payment
Mar 06	31.98	ACH DEBIT
		CCD BENEFITHELP SOLU DEBCARDTX



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Mar 06	231.88	ACH DEBIT		
		CCD AFLAC COLUMBUS	ACHPMT	
Mar 06	417.27	ACH DEBIT		
		PPD NORTHWEST NATURA	BILLPAY	
Mar 06	562.09	ACH DEBIT		
		PPD NORTHWEST NATURA	BILLPAY	
Mar 06	658.45	ACH DEBIT		
		PPD NORTHWEST NATURA	BILLPAY	
Mar 06	1,079.86	ACH DEBIT		
		PPD NORTHWEST NATURA	BILLPAY	
Mar 07	311.83	ACH DEBIT		
		PPD NORTHWEST NATURA	BILLPAY	
Mar 07	1,525.19	ACH DEBIT		
		CCD CINTASCORPORATIO	67EAA77A3D	
Mar 11	125.89	ACH DEBIT		
		CCD BENEFITHELP SOLU	DEBCARDTX	
Mar 12	256.20	ACH DEBIT		
		CCD BENEFITHELP SOLU	DEBCARDTX	
Mar 13	23.53	ACH DEBIT		
		WEB WASTE CONNECTION	WEB_PAY	
Mar 13	29.01	ACH DEBIT		
		WEB WASTE CONNECTION	WEB_PAY	
Mar 13	29.34	ACH DEBIT		
		WEB WASTE CONNECTION	WEB_PAY	
Mar 13	60.69	ACH DEBIT		
		WEB WASTE CONNECTION	WEB_PAY	
Mar 13	70.89	ACH DEBIT		
		WEB WASTE CONNECTION	WEB_PAY	
Mar 13	87.52	ACH DEBIT		
		WEB WASTE CONNECTION	WEB_PAY	
Mar 13	91.97	ACH DEBIT		
		CCD BENEFITHELP SOLU	DEBCARDTX	
Mar 13	161.73	ACH DEBIT		
		WEB WASTE CONNECTION	WEB_PAY	
Mar 13	173.02	ACH DEBIT		
		WEB WASTE CONNECTION	WEB_PAY	
Mar 13	235.89	ACH DEBIT		
		WEB WASTE CONNECTION	WEB_PAY	
Mar 18	60.00	ACH DEBIT		
		CCD BENEFITHELP SOLU	EMPL FEE	
Mar 18	150.00	ACH DEBIT		
		CCD BENEFITHELP SOLU	DEBCARDTX	
Mar 22	191.98	ACH DEBIT		
		CCD BENEFITHELP SOLU	DEBCARDTX	
Mar 22	262.51	ACCT ANALYSIS SERV	CHG	
Mar 26	32.00	ACH DEBIT		
		CCD BENEFITHELP SOLU	DEBCARDTX	
Mar 27	28,100.71	ACH DEBIT		
		CCD EMPLOYER CONTRB	PERS CNTRB	
Mar 27	107,501.70	ACH DEBIT		
		CCD EMPLOYER CONTRB	PERS CNTRB	

Checks by Serial Number

Date	Serial #	Amount	Date	Serial #	Amount
Mar 01	74706	275.00	Mar 14	74766	832.99
Mar 07	74729 *	2,926.38	Mar 12	74767	1,820.00
Mar 14	74765 *	226.22	Mar 08	74770 *	1,761.61





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Date	Serial #	Amount	Date	Serial #	Amount
Mar 15	74771	100.00	Mar 20	74806	670.00
Mar 15	74772	358.00	Mar 18	74807	308.90
Mar 12	74773	235.00	Mar 18	74808	15.97
Mar 20	74774	3,322.24	Mar 18	74809	46.88
Mar 19	74775	46.25	Mar 18	74810	36.98
Mar 12	74776	1,782.41	Mar 18	74811	98.86
Mar 12	74777	1,641.18	Mar 25	74812	439.40
Mar 12	74778	8,099.42	Mar 21	74813	248.22
Mar 12	74779	1,848.00	Mar 21	74814	1,286.21
Mar 15	74780	49.70	Mar 19	74815	700.00
Mar 14	74782 *	447.53	Mar 18	74816	5,209.82
Mar 13	74783	4,330.00	Mar 22	74817	526.30
Mar 08	74784	71,530.63	Mar 22	74818	30.00
Mar 11	74785	500.00	Mar 20	74819	798.17
Mar 14	74786	6,917.00	Mar 19	74820	25.99
Mar 13	74787	362.05	Mar 19	74821	62.22
Mar 08	74788	4,768.91	Mar 29	74822	1,055.00
Mar 11	74789	1,914.41	Mar 19	74823	785.27
Mar 11	74790	578.39	Mar 21	74824	280.00
Mar 13	74791	5,643.92	Mar 19	74825	67.05
Mar 08	74792	493.00	Mar 18	74826	4,107.03
Mar 08	74793	2,496.01	Mar 20	74827	694.97
Mar 13	74794	514.97	Mar 19	74828	777.56
Mar 11	74795	762.50	Mar 18	74829	36.00
Mar 11	74796	448.80	Mar 20	74831 *	285.48
Mar 11	74798 *	840.00	Mar 18	74832	76,060.69
Mar 14	74799	1,076.61	Mar 22	74833	283.62
Mar 12	74800	790.00	Mar 19	74834	2,012.66
Mar 11	74801	225.00	Mar 19	74836 *	774.49
Mar 15	74802	353.96	Mar 19	74837	1,208.00
Mar 08	74803	2,771.94	Mar 18	74838	347.00
Mar 11	74804	1,182.50	Mar 20	74839	1,941.22
Mar 19	74805	514.42			

\* Indicates break in check sequence

Daily Balance Summary

Date	Balance	Date	Balance
Feb 29	176,492.86	Mar 15	388,048.92
Mar 01	189,111.10	Mar 18	302,105.79
Mar 04	185,204.87	Mar 19	295,158.64
Mar 05	478,785.44	Mar 20	299,711.82
Mar 06	494,591.00	Mar 21	299,205.55
Mar 07	490,675.45	Mar 22	298,523.60
Mar 08	410,629.11	Mar 25	301,567.23
Mar 11	407,097.42	Mar 26	304,172.12
Mar 12	394,045.75	Mar 27	173,523.69
Mar 13	393,525.92	Mar 28	208,853.05
Mar 14	386,411.60	Mar 29	208,362.57

# Columbia River Fire & Rescue

## Bank Register Report - General Checking

Transaction Number	Source	Transaction Type	Transaction Date	Reference	Deposits	Payments	Total	Post Date	Status
74796	Accounts Payable	Computer Check	03/04/2024	Airgas Nor Pac	\$0.00	\$448.80	(\$448.80)	03/04/2024	Outstanding
74797	Accounts Payable	Computer Check	03/04/2024	CenturyLINK	\$0.00	\$544.43	(\$448.80)	03/04/2024	Voided
74798	Accounts Payable	Computer Check	03/04/2024	LaCrosse Footwear	\$0.00	\$840.00	(\$1,288.80)	03/04/2024	Outstanding
74799	Accounts Payable	Computer Check	03/04/2024	New Horizon Communications	\$0.00	\$1,076.61	(\$2,365.41)	03/04/2024	Outstanding
74800	Accounts Payable	Computer Check	03/04/2024	Northwest Leadership Seminar	\$0.00	\$790.00	(\$3,155.41)	03/04/2024	Outstanding
74801	Accounts Payable	Computer Check	03/04/2024	Scott Jorgensen	\$0.00	\$225.00	(\$3,380.41)	03/04/2024	Outstanding
74802	Accounts Payable	Computer Check	03/04/2024	Stericycle, Inc	\$0.00	\$353.96	(\$3,734.37)	03/04/2024	Outstanding
74803	Accounts Payable	Computer Check	03/04/2024	Wilcox & Fliegel	\$0.00	\$2,771.94	(\$6,506.31)	03/04/2024	Outstanding
74804	Accounts Payable	Computer Check	03/04/2024	Wolfe Consulting, LLC	\$0.00	\$1,182.50	(\$7,688.81)	03/04/2024	Outstanding
74805	Accounts Payable	Computer Check	03/13/2024	Airgas Nor Pac	\$0.00	\$514.42	(\$8,203.23)	03/13/2024	Outstanding
74806	Accounts Payable	Computer Check	03/13/2024	Aloha Overhead Door	\$0.00	\$670.00	(\$8,873.23)	03/13/2024	Outstanding
74807	Accounts Payable	Computer Check	03/13/2024	Amazon Capital Services	\$0.00	\$308.90	(\$9,182.13)	03/13/2024	Outstanding
74808	Accounts Payable	Computer Check	03/13/2024	Amazon Capital Services	\$0.00	\$15.97	(\$9,198.10)	03/13/2024	Outstanding
74809	Accounts Payable	Computer Check	03/13/2024	Amazon Capital Services	\$0.00	\$46.88	(\$9,244.98)	03/13/2024	Outstanding
74810	Accounts Payable	Computer Check	03/13/2024	Amazon Capital Services	\$0.00	\$36.98	(\$9,281.96)	03/13/2024	Outstanding
74811	Accounts Payable	Computer Check	03/13/2024	Amazon Capital Services	\$0.00	\$98.86	(\$9,380.82)	03/13/2024	Outstanding
74812	Accounts Payable	Computer Check	03/13/2024	Arrow Manufacturing, Inc.	\$0.00	\$439.40	(\$9,820.22)	03/13/2024	Outstanding
74813	Accounts Payable	Computer Check	03/13/2024	Canon Financial Services, Inc.	\$0.00	\$248.22	(\$10,068.44)	03/13/2024	Outstanding
74814	Accounts Payable	Computer Check	03/13/2024	Carquest Auto Parts	\$0.00	\$1,286.21	(\$11,354.65)	03/13/2024	Outstanding
74815	Accounts Payable	Computer Check	03/13/2024	CDR Labor Law, LLC	\$0.00	\$700.00	(\$12,054.65)	03/13/2024	Outstanding
74816	Accounts Payable	Computer Check	03/13/2024	Centerlogic Inc	\$0.00	\$5,209.82	(\$17,264.47)	03/13/2024	Outstanding
74817	Accounts Payable	Computer Check	03/13/2024	CenturyLINK	\$0.00	\$526.30	(\$17,790.77)	03/13/2024	Outstanding
74818	Accounts Payable	Computer Check	03/13/2024	Columbia County Transfer Statio	\$0.00	\$30.00	(\$17,820.77)	03/13/2024	Outstanding
74819	Accounts Payable	Computer Check	03/13/2024	Comcast	\$0.00	\$798.17	(\$18,618.94)	03/13/2024	Outstanding
74820	Accounts Payable	Computer Check	03/13/2024	Dahlgren's Do It Best Building St	\$0.00	\$25.99	(\$18,644.93)	03/13/2024	Outstanding
74821	Accounts Payable	Computer Check	03/13/2024	Don's Rental	\$0.00	\$62.22	(\$18,707.15)	03/13/2024	Outstanding
74822	Accounts Payable	Computer Check	03/13/2024	EMS Technology Solutions LLC	\$0.00	\$1,055.00	(\$19,762.15)	03/13/2024	Outstanding
74823	Accounts Payable	Computer Check	03/13/2024	Ferrellgas	\$0.00	\$785.27	(\$20,547.42)	03/13/2024	Outstanding
74824	Accounts Payable	Computer Check	03/13/2024	Jeff Lockhart	\$0.00	\$280.00	(\$20,827.42)	03/13/2024	Outstanding
74825	Accounts Payable	Computer Check	03/13/2024	Kno2 LLC	\$0.00	\$67.05	(\$20,894.47)	03/13/2024	Outstanding
74826	Accounts Payable	Computer Check	03/13/2024	Landmark Ford	\$0.00	\$4,107.03	(\$25,001.50)	03/13/2024	Outstanding
74827	Accounts Payable	Computer Check	03/13/2024	Les Schwab Tires	\$0.00	\$694.97	(\$25,696.47)	03/13/2024	Outstanding
74828	Accounts Payable	Computer Check	03/13/2024	Life-Assist	\$0.00	\$777.56	(\$26,474.03)	03/13/2024	Outstanding
74829	Accounts Payable	Computer Check	03/13/2024	McNulty Water PUD	\$0.00	\$36.00	(\$26,510.03)	03/13/2024	Outstanding
74830	Accounts Payable	Computer Check	03/13/2024	PETERSON PLUMBING & MECH/	\$0.00	\$571.50	(\$27,081.53)	03/13/2024	Outstanding
74831	Accounts Payable	Computer Check	03/13/2024	QUADIENT FINANCE USA, INC.	\$0.00	\$285.48	(\$27,367.01)	03/13/2024	Outstanding
74832	Accounts Payable	Computer Check	03/13/2024	Special Districts Insurance Servic	\$0.00	\$76,060.69	(\$103,427.70)	03/13/2024	Outstanding

# Columbia River Fire & Rescue

## Bank Register Report - General Checking

Transaction Number	Source	Transaction Type	Transaction Date	Reference	Deposits	Payments	Total	Post Date	Status
74833	Accounts Payable	Computer Check	03/13/2024	Stericycle, Inc	\$0.00	\$283.62	(\$103,711.32)	03/13/2024	Outstanding
74834	Accounts Payable	Computer Check	03/13/2024	Sunset Auto Parts, Inc	\$0.00	\$2,012.66	(\$105,723.98)	03/13/2024	Outstanding
74835	Accounts Payable	Computer Check	03/13/2024	Sunset Equipment	\$0.00	\$64.87	(\$105,788.85)	03/13/2024	Outstanding
74836	Accounts Payable	Computer Check	03/13/2024	Superior Tire Service	\$0.00	\$774.49	(\$106,563.34)	03/13/2024	Outstanding
74837	Accounts Payable	Computer Check	03/13/2024	Sutton's Tire & Chain	\$0.00	\$1,208.00	(\$107,771.34)	03/13/2024	Outstanding
74838	Accounts Payable	Computer Check	03/13/2024	VIKING AUTOMATIC SPRINKLER	\$0.00	\$347.00	(\$108,118.34)	03/13/2024	Outstanding
74839	Accounts Payable	Computer Check	03/13/2024	Walter E Nelson	\$0.00	\$1,941.22	(\$110,059.56)	03/13/2024	Outstanding

### Summary by Transaction Type

<b>Total Deposits:</b>	<b>\$0.00</b>
Less Payments by Transaction Type:	
Computer Check	<b>(\$110,059.56)</b>
<b>Total Payments:</b>	<b>(\$110,059.56)</b>
Adjustments:	
Payment Adjustments	<b>\$0.00</b>
Deposit Adjustments	<b>\$0.00</b>
<b>Total Adjustments:</b>	<b>\$0.00</b>
<b>Total Change in Register Balance:</b>	<b>(\$110,059.56)</b>

# Columbia River Fire & Rescue Cash Flow Analysis

Starting cash on hand \$ 2,865,022.45 Starting date Jul 2023 Cash minimum balance alert \$ 600,000.00

	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Total
Cash on hand (beginning of month)	\$ 2,865,022.45	\$ 2,453,573.20	\$ 1,736,170.19	\$ 1,243,240.95	\$ 608,706.46	\$ 6,585,388.28	\$ 6,792,470.15	\$ 6,057,530.88	\$ 5,334,795.77	\$ 4,829,263.60	\$ 4,786,759.37	

## Credits/Deposits

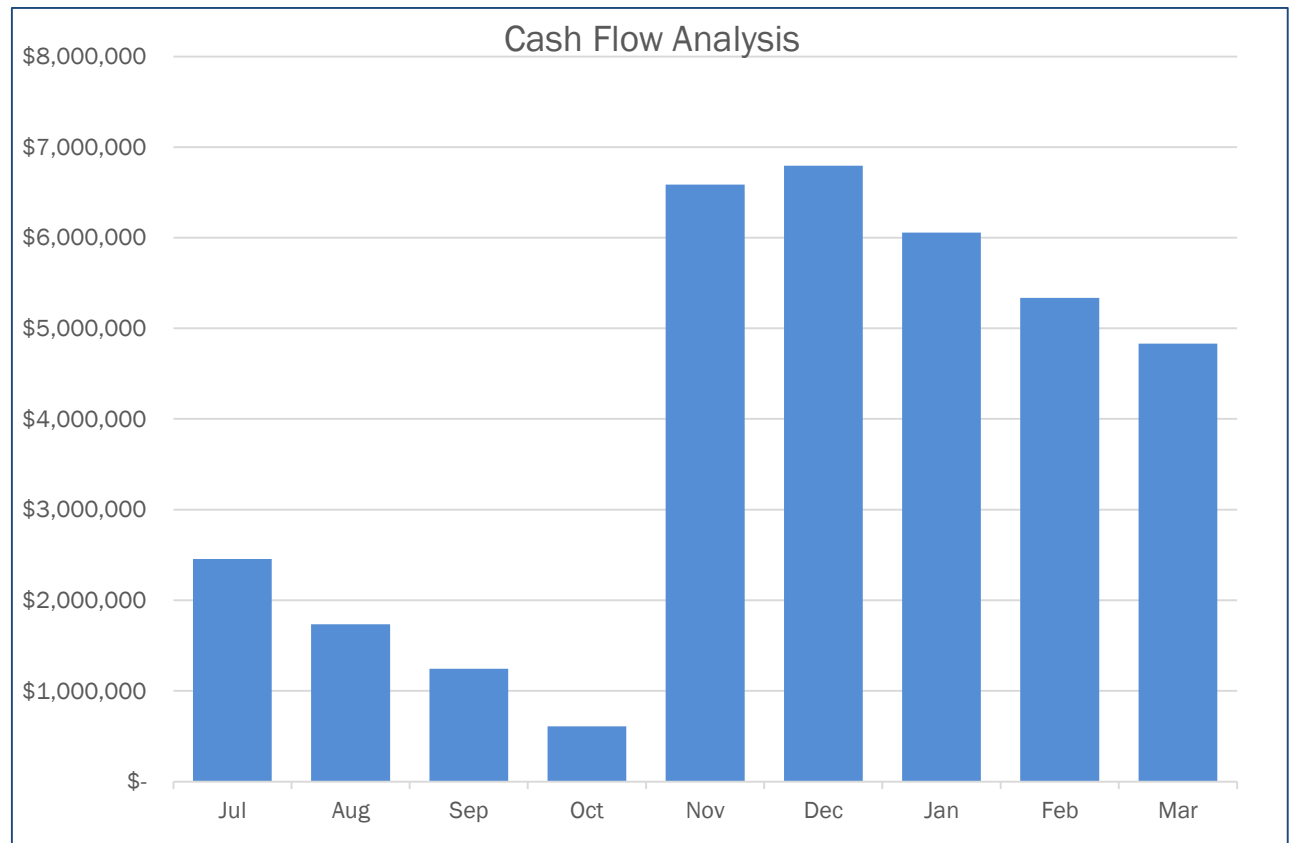
NORDIAN WAORAK HCCLAIMPMT	\$ 21,243.38	\$ 17,430.39	\$ 17,476.51	\$ 32,655.53	\$ 15,350.69	\$ 33,892.43	\$ 22,312.74	\$ 10,242.34	\$ 31,152.00			\$ 201,756.01
Regence BCBCO	\$ 34,123.52	\$ 22,624.24	\$ 25,433.82	\$ 20,819.32	\$ 10,702.59	\$ 21,523.37	\$ 29,577.57	\$ 13,838.13	\$ 10,471.28			\$ 189,113.84
Merchant Service CCD	\$ 145.00	\$ 60.00	\$ 300.00	\$ 95.00	\$ 35.00	\$ 250.00	\$ 505.00	\$ 1,206.66	\$ 560.76			\$ 3,157.42
TREAS 310	\$ 17,494.39		\$ 2,575.53			\$ 14,888.30	\$ 11,351.41	\$ 23,705.80	\$ 7,187.60			\$ 77,203.03
Commercial Deposit		\$ 17,364.91				\$ 7,547.81		\$ 16,902.87	\$ 28,289.02			\$ 70,104.61
Nationwide life ACH	\$ 1,500.00	\$ 1,500.00	\$ 3,000.00									\$ 6,000.00
FEMA TREAS 310 MISC PAY		\$ 4,529.74	\$ 13,176.05	\$ 9,996.59	\$ 7,291.58	\$ 1,785.00						\$ 36,778.96
LGIP TAX ACCOUNT	\$ 83,013.81	\$ 24,118.30	\$ 23,526.87	\$ 24,728.57	\$ 6,630,506.89	\$ 993,181.10	\$ 69,630.96	\$ 71,846.49	\$ 113,218.71			\$ 8,033,771.70
GOV DEALS 3907			\$ 20.00	\$ 6,600.00	\$ 22.00	\$ 7,500.00						\$ 14,142.00
WPS TDFIC CONTR HCCLAIMPMT	\$ 424.03	\$ 450.18	\$ 423.72	\$ 686.65	\$ 258.43	\$ 1,246.68	\$ 728.35	\$ 393.08	\$ 733.89			\$ 5,345.01
InRoads Credit U Transfer												\$ -
OR DHS HP MMIS HCCLAIMPMT	\$ 176,667.26	\$ 803.60	\$ 2,155.54	\$ 3,543.88	\$ 965.75	\$ 1,602.88	\$ 4,343.51	\$ 4,942.43	\$ 16,001.41			\$ 211,026.26
ODS Community HE HCCLAIMPMT	\$ 1,020.58	\$ 4,367.04	\$ 2,262.28	\$ 1,197.97	\$ 1,034.82	\$ 3,315.18	\$ 11,663.08	\$ 401.99	\$ 1,988.61			\$ 27,251.55
WA ST HCA HCCLAIMPMT												\$ -
OPTUM HCCLAIM	\$ 298.53		\$ 486.32	\$ 511.93					\$ 973.21			\$ 2,269.99
Aetna ASO1 HCCLAIMPMT		\$ 1,962.34	\$ 1,495.76	\$ 4,237.46	\$ 393.07	\$ 3,498.16	\$ 574.29	\$ 1,900.06				\$ 14,061.14
Pacific Source Credit	\$ 428.69		\$ 1,936.51			\$ 3,500.48	\$ 670.92	\$ 1,972.95	\$ 6,216.19			\$ 14,725.74
EMS Technology S AR Verify												\$ -
Greg Brody CK POPMONEY												\$ -
LoyalHealth	\$ 3,355.63	\$ 1,281.76	\$ 7,313.80	\$ 3,221.00	\$ 3,099.00	\$ 1,134.24	\$ 2,785.96	\$ 5,877.31	\$ 7,275.55			\$ 35,344.25
Palmetto GBA	\$ 1,169.44				\$ 591.89		\$ 583.70		\$ 609.63			\$ 2,954.66
Colonial Penn li HCCLAIM PMT												\$ -
Health Share ACH ITEM (GEMT)	\$ 13,265.00											\$ 13,265.00
Columbia Pacific ACH ITEM (GEMT)	\$ 94,802.00			\$ 21,284.00								\$ 116,086.00
Istream	\$ 70,846.96	\$ 84,939.08	\$ 68,247.54	\$ 63,176.29	\$ 79,022.55	\$ 38,399.36	\$ 176,602.80	\$ 86,366.53	\$ 72,321.96			\$ 739,923.07
BENEFITHELP SOLU DEBCARDTX												\$ -
Bill.com Verify												\$ -
Book Transfer Credit												\$ -
Regence BlueShield HCCLAIMPMT												\$ -
INTERCOMM Health HCCLAIMPMT												\$ -
CIGNA EDGE TRANS HCCLAIMPMT		\$ 1,684.15	\$ 1,220.24	\$ 2,244.45	\$ 159.48		\$ 215.93	\$ 632.87	\$ 1,021.17			\$ 7,178.29
Dept of Forestry	\$ 1,610.78	\$ 2,993.28		\$ 343.88	\$ 841.79		\$ 1,065.00		\$ 1,971.10			\$ 8,825.83
United Healthcare HCCLAIM PMT	\$ 4,311.45	\$ 6,276.34	\$ 6,497.65	\$ 11,368.54	\$ 7,398.68	\$ 14,630.31	\$ 13,128.67	\$ 14,927.26	\$ 7,988.34			\$ 86,527.24
InstaMed												\$ -
PNP Billpayment	\$ 116.00	\$ 58.00	\$ 4,292.00	\$ 4,060.00	\$ 2,436.00	\$ 580.00	\$ 464.00	\$ 232.00	\$ 116.00			\$ 12,354.00
AARP Supplementa HCCLAIMPMT	\$ 684.49	\$ 452.10	\$ 582.70	\$ 990.18	\$ 1,306.11	\$ 695.53	\$ 573.63	\$ 837.67	\$ 760.75			\$ 6,883.16
UMR HCCLAIMPMT			\$ 3,339.32	\$ 1,001.46								\$ 4,340.78
Samaritan Advant HCCLAIMPMT												\$ -
Bankers- Life HCCLAIMPMT												\$ -
E-Deposit	\$ 6,911.96		\$ 18,420.53	\$ 18,826.37	\$ 27,459.37		\$ 21,775.07					\$ 93,393.30
DEP Merchant Service												\$ -
Oregon State Police (Conflag)												\$ -
Dept Health Share ACH ITEM				\$ 16,476.00								\$ 16,476.00
Centene Managem ACH												\$ -
YCCO Payment												\$ -
CIP Scentral Insurance			\$ 484.11		\$ 409.86		\$ 969.20					\$ -
Washington Nation HCCLAIMPMT		\$ 350.00	\$ 350.00					\$ 2,113.60				\$ 2,813.60
Columbia River Settlement Credit	\$ 50.00				\$ 50.00	\$ 50.00	\$ 50.00	\$ 285.00				\$ 485.00
Southwest Oregon EFT												\$ -
Devoted Health P							\$ 878.85	\$ 967.60	\$ 284.90			\$ -
<b>Total Deposits</b>	<b>\$ 533,482.90</b>	<b>\$ 193,245.45</b>	<b>\$ 205,016.80</b>	<b>\$ 248,065.07</b>	<b>\$ 6,789,335.55</b>	<b>\$ 1,149,220.83</b>	<b>\$ 370,450.64</b>	<b>\$ 259,592.64</b>	<b>\$ 309,142.08</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,053,557.44</b>
<b>Total Cash Available</b>	<b>\$ 3,398,505.35</b>	<b>\$ 2,646,818.65</b>	<b>\$ 1,941,186.99</b>	<b>\$ 1,491,306.02</b>	<b>\$ 7,398,042.01</b>	<b>\$ 7,734,609.11</b>	<b>\$ 7,162,920.79</b>	<b>\$ 6,317,123.52</b>	<b>\$ 5,643,937.85</b>	<b>\$ 4,829,263.60</b>	<b>\$ 4,786,759.37</b>	

Cash Paid Out/Debits

Checks paid (various accounts)	\$ 294,463.15	\$ 279,574.23	\$ 110,719.87	\$ 329,080.32	\$ 196,255.04	\$ 264,492.63	\$ 410,696.90	\$ 351,739.38	\$ 236,643.28			\$ 2,473,664.80
Benefit SOLU EMPL FEE	\$ 50.00	\$ 260.00	\$ 60.00									\$ 370.00
BENEFITHELP SOLU DEBCARDTX	\$ 213.73	\$ 747.13	\$ 393.37									\$ 1,354.23
BENEFITHELP SOLU CLAIM FUND	\$ 283.33	\$ 892.00	\$ 125.00	\$ 262.50	\$ 448.48	\$ 1,342.28	\$ 351.28	\$ 1,401.37	\$ 1,137.07			\$ 6,243.31
Account Analysis Charges	\$ 285.19	\$ 285.37	\$ 288.35	\$ 274.46	\$ 286.59	\$ 284.70	\$ 278.85	\$ 287.72	\$ 262.51			\$ 2,533.74
Nationwide Payments	\$ 18,305.08	\$ 25,076.58			\$ 10,915.26	\$ 12,539.22	\$ 25,166.92		\$ 14,612.23	\$ 11,407.90		\$ 118,023.19
US Bank Prepay Credit Card	\$ 1,537.72	\$ 4,675.98			\$ 10,000.00		\$ 10,000.00			\$ 2,300.00		\$ 28,513.70
Employer contribution PERS	\$ 138,867.51	\$ 82,620.93	\$ 132,525.97	\$ 107,929.46	\$ 124,079.47	\$ 127,482.98	\$ 146,346.92	\$ 138,490.64	\$ 135,602.41			\$ 1,133,946.29
MERCHANT SERVICE MERCH FEE	\$ 140.02	\$ 137.39	\$ 136.62		\$ 157.84	\$ 156.10	\$ 421.61	\$ 167.98	\$ 180.28	\$ 157.34		\$ 1,655.18
VALIC EREMIT PRM	\$ 400.00	\$ 800.00				\$ 800.00		\$ 800.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 3,600.00
AFLAC	\$ 276.54	\$ 276.47	\$ 276.47	\$ 276.47	\$ 276.47	\$ 276.47	\$ 276.47	\$ 231.88	\$ 231.88	\$ 231.88		\$ 2,631.00
PENSERV PLAN SER	\$ 1,414.80	\$ 2,731.33			\$ 1,224.67	\$ 1,224.67	\$ 3,601.91		\$ 1,854.29	\$ 1,753.13		\$ 13,804.80
Oregon Revenue DEPT TAX PAYMENT												\$ -
Payroll	\$ 465,514.29	\$ 470,113.19	\$ 445,237.35	\$ 442,204.47	\$ 445,146.23	\$ 509,666.61	\$ 466,653.56	\$ 463,797.25	\$ 397,416.53			\$ 4,105,749.48
OUTGOING MONEY TRANSFER												\$ -
WHA Insurance AG ACH												\$ -
Waste connection Web Pay	\$ 827.73	\$ 871.62	\$ 871.62	\$ 871.62	\$ 871.62	\$ 871.62	\$ 871.62	\$ 871.62	\$ 871.62	\$ 871.62		\$ 8,672.31
JPMC FBO InstaMe Providence												\$ -
Blackbaud AR Pay WEB Pay												\$ -
Columbia River Misc ACH Settlement												\$ -
Ferrell Gas Webpay												\$ -
Bill.com Verify												\$ -
Wilcox & Flegel												\$ -
TIAA FSB TIAA												\$ -
PSN Mcnulty WATE Utility												\$ -
CenturyLink Autopay					\$ 80.09							\$ 80.09
Northwest Natura Billpay	\$ 244.43	\$ 199.14	\$ 156.88		\$ 1,129.49	\$ 153.57	\$ 2,826.60	\$ 3,539.09	\$ 3,029.50	\$ 3,138.55		\$ 14,417.25
Shred It USA												\$ -
Comcast												\$ -
SunLife Canada Payment												\$ -
loyalHealth												\$ -
EMS Technology S Bill												\$ -
Secure Pacific C Services	\$ 189.09						\$ 189.09			\$ 189.09		\$ 567.27
Stericycle	\$ 270.11	\$ 1,684.46	\$ 270.11									\$ 2,224.68
Istream	\$ 170.00	\$ 10.00	\$ 235.00		\$ 250.00	\$ 10.00	\$ 300.00	\$ 10.00				\$ 985.00
Centerlogic Inc ACH												\$ -
Columbia River PUD	\$ 1,949.42	\$ 2,060.84	\$ 1,882.73		\$ 1,876.25	\$ 2,589.34	\$ 2,967.26	\$ 3,038.55	\$ 2,926.50	\$ 2,992.27		\$ 22,283.16
Standard Insurance Premium												\$ -
GEMT Payment before receiving funds												\$ -
Systems Design West Sale ACH												\$ -
Clatskanine PUD Paymnt	\$ 277.86	\$ 291.64	\$ 314.62	\$ 312.32	\$ 268.67	\$ 539.18	\$ 1,013.61	\$ 1,155.20	\$ 1,191.49	\$ 954.64		\$ 6,319.23
LBTC Bond Payment												\$ -
AT&T Payment	\$ 2,472.92	\$ 3,003.08	\$ 2,955.53		\$ 2,956.07	\$ 2,956.07	\$ 2,956.07	\$ 2,963.90	\$ 2,956.30	\$ 2,956.30		\$ 26,176.24
HRA-VEBA Withdrawal	\$ 15,333.15	\$ 32,999.61			\$ 14,999.82	\$ 14,999.82	\$ 28,832.99	\$ 13,833.17	\$ 13,833.17	\$ 13,499.84		
CintasCorporation	\$ 1,446.08	\$ 1,337.47	\$ 1,496.55	\$ 1,387.94	\$ 1,431.67	\$ 1,753.70	\$ 1,638.25		\$ 1,525.19	\$ 1,651.67		\$ 13,668.52
Subtotal	\$ 944,932.15	\$ 910,648.46	\$ 697,946.04	\$ 882,599.56	\$ 812,653.73	\$ 942,138.96	\$ 1,105,389.91	\$ 982,327.75	\$ 814,674.25	\$ 42,504.23	\$ -	\$ 8,135,815.04
Total Cash Paid Out	\$ 944,932.15	\$ 910,648.46	\$ 697,946.04	\$ 882,599.56	\$ 812,653.73	\$ 942,138.96	\$ 1,105,389.91	\$ 982,327.75	\$ 814,674.25	\$ 42,504.23	\$ -	\$ 8,135,815.04
Cash on hand (end of month)	\$ 2,453,573.20	\$ 1,736,170.19	\$ 1,243,240.95	\$ 608,706.46	\$ 6,585,388.28	\$ 6,792,470.15	\$ 6,057,530.88	\$ 5,334,795.77	\$ 4,829,263.60	\$ 4,786,759.37	\$ 4,786,759.37	

# Columbia River Fire & Rescue Cash Flow Chart

Month	Cash on Hand at the end of month
July 2023	\$ 2,453,573.20
August 2023	\$ 1,736,170.19
September 2023	\$ 1,243,240.95
October 2023	\$ 608,706.46
November 2023	\$ 6,585,388.28
December 2023	\$ 6,792,470.15
January 2024	\$ 6,057,530.88
February 2024	\$ 5,334,795.77
March 2024	\$ 4,829,263.60
April 2024	\$ 4,786,759.37
June 2024	\$ 4,786,759.37





**Resolution #: FY-23-24-12 Authorizing BMO Check Signers**

WHEREAS the following is presented for authorization to the Fire Board Directors of the Columbia River Fire & Rescue Department, herein referred to as CRFR, in a meeting held at 106 W B St., Rainier, OR 97048, on this **16<sup>th</sup> Day of April 2024**

1. At least three of the directors were present, constituting a quorum:
  - i. **Board President:** Vacant Position
  - ii. **Vice President:** Ryan Welby
  - iii. **Director:** Austin Zimbrick
  - iv. **Director:** Mark Gundersen
  - v. **Secretary-Treasurer:** Richard Fletcher
2. The Fire Board of Directors, being present, formally called the meeting to order and declared the meeting to be regularly called.
3. **BE IT RESOLVED**, upon a motion duly made, seconded, and carried/denied by a vote of For \_\_\_ /Against \_\_\_ shall be the will of the Fire Board of CRFR.
4. **BE IT ORDAINED** The following memorandum was then read and ordered to be inserted in these minutes:

“We, the Fire Board of Columbia River Fire & Rescue, by our authority, proclaim and carry/denied **Resolution # 23-24-12** being held at the above time and place and consent to the transaction of such business, as may have come before it, as testified by the signatures below”.

Signature: \_\_\_\_\_ For:  Against:  Date: \_\_\_\_\_

Signature: \_\_\_\_\_ For:  Against:  Date: \_\_\_\_\_

Signature: \_\_\_\_\_ For:  Against:  Date: \_\_\_\_\_

Signature: \_\_\_\_\_ For:  Against:  Date: \_\_\_\_\_

Signature: \_\_\_\_\_ For:  Against:  Date: \_\_\_\_\_



ADMINISTRATION OFFICES

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270 Columbia Blvd \* St Helens, Oregon \* 97051

Phone (503)-397-2990 \* [www.crrf.com](http://www.crrf.com) \* FAX (503)-397-3198

It was resolved that:

The board adopted Resolution No. 23-24-12, Authorizing two new check signers for checking account ending in 5765 – Columbia River Fire & Rescue General Operating Account.

Check Signer #1: \_\_\_\_\_

Check Signer #2: \_\_\_\_\_

**Attested:**

X \_\_\_\_\_ Date: \_\_\_\_\_

**Board Vice President:** Ryan Welby



## Memorandum of Agreement

This Memorandum of Agreement (MOA) is entered into this \_\_\_\_ day of April, 2024, by and between Columbia River Fire and Rescue (District) and St. Helens Professional Fire Fighters Association Local #3215 (Union) to address Section 2 (backpay) and Section 3 (staffing) and of the parties' previous MOA signed on \_\_\_\_\_, 2024, relating to Arbitrator Lindauer's arbitration decision issued on November 24, 2023. The previous MOA is attached to this agreement and hereby referenced as "Exhibit A". Any language in this MOA supersedes any conflicting language found in "Exhibit A" or the parties' existing 2022-2025 collective bargaining agreement.

Section 2 of Exhibit A is hereby revised as follows:

2. Regarding backpay for the Firefighter Advanced, Firefighter Paramedics, Lieutenant Advanced, and Lieutenant Paramedics from July 1, 2022 through December 31, 2023, the parties agree as follows.

2a. IAFF 3215 members agree to defer all backpay until July 2024 and December 2024 (50% in July and 50% in December 2024).

2b. Only employees who are employed by the District as of December 1, 2023, are eligible for the certification percentages and backpay. Employees who leave or have left their employment prior to December 1, 2023, are ineligible for the certification percentages and backpay and are considered fully paid.

2c. Should any current member leave employment with the District after December 1, 2023, before being fully repaid their owed back pay, the District will pay them for their remaining back pay balance in the same timeline as noted in 2a above and 2e below.

2d. Both parties agree to meet and confer on each employee's back pay amounts for July 1, 2022 through December 31, 2023 to ensure accuracy. These amounts will be reviewed and agreed to by the parties prior to the execution of the backpay portion of this MOA.

2e. The Union agrees to be a good faith participant in the FY 24/25 budget process. The parties further agree that if the District is unable to pay the back pay amounts in July 2024 due to financial reasons, the District shall pay the full back pay amounts owed in December, 2024.

Section 3 of the previous MOA is hereby revised as follows:

3. All provisions of Article V, Section 5 (including 5a and 5b) will be suspended throughout the life of the 2022-2025 contract and are not enforceable. The District and the Union will continue to follow SOP B-03A for call back procedures.

3a. The District shall employ a minimum of 27 Firefighters, of which 17 shall be Paramedics. Should a Firefighter EMT Basic or Advanced vacancy occur during the life of the 2022-2025 collective bargaining agreement, the District shall replace that vacant Firefighter EMT or Advanced position with a Firefighter Paramedic, for a total minimum of 18 Firefighter Paramedics.

3b. The District will maintain a minimum staffing of 8 Firefighters per shift of which 5 shall be Paramedics. The District may mandate personnel to maintain this number regardless of the minimum number of Firefighters employed. The District shall be allowed to reduce minimum Firefighter staffing to 7 of which 5 shall be Paramedics, only under the following circumstances:

- i. The District deploys a minimum of 2 fully staffed Single-Role EMS units per day. A fully staffed Single Role unit is defined as a unit staffed with only Single Role EMS personnel or Firefighter / Officer personnel on overtime. On duty Firefighters may only be allowed to supplement minimum Single-Role unit staffing if there are a total of 9 Firefighters on duty. In such case, only 1 Firefighter may be utilized to staff the Single-Role Unit and Firefighter staffing will not drop below 8 to supplement Single Role staffing. Firefighters may only be utilized to supplement Single-Role staffing if no Single-Role staff are available to fill the opening prior to Single-Role mandate.
- ii. Should the District be unable to deploy 2 fully staffed Single Role EMS units, the District shall backfill the required Firefighter and Firefighter Paramedic staff to meet the above requirement of 8 Firefighters of which 5 shall be Paramedics. Single-Role Paramedics will continue to be permitted to work overtime in 12-hour blocks to maintain a minimum of 5 (Firefighter) Paramedics per shift (See SOP B-03a for guidance).
- iii. When overtime funds are available and the minimum of two fully staffed Single-Role medic units has been met, the District may allow a staffing of 8 Firefighters per day, of which a minimum of 5 shall be Paramedics. This 8<sup>th</sup> position shall be voluntary only and not subject to mandate.

3c. The District shall endeavor to increase its Firefighter staffing within its budgetary constraints. Should the District employ 30 Firefighters, the District shall increase the minimum staffing to 8 Firefighters per day. Should the District employ more than 30 Firefighters, the District and the Union will meet to bargain minimum staffing requirements.

3d. The District shall employ 5 Single Role Paramedics and 4 Single Role EMT Basics between the signing of this agreement and December 31, 2024,.at which time the District shall endeavor to increase within its budgetary constraints Single-Role EMS staffing to 6 EMT Basics and 6 Paramedics. Should the District

increase Single-Role EMS Staffing to 6 EMT Basics and 6 Paramedics, the District shall deploy a minimum of 2 Single-Role EMS units per day.

3e. The Single-Role EMS Division will follow Article VIII, Section 7 of the Collective Bargaining Agreement for Vacation and Floating Holiday.

3f. Any vacant position due to Vacation, Floating Holiday or Sick Leave or any other leave shall be backfilled from the Single Role division by use of overtime on a voluntary basis to deploy a minimum of 2 Single Role Units. Paramedics will fill Paramedic positions and EMT's will fill EMT positions.

3g. Should no EMT be available to fill the EMT position, Single-Role Paramedics will be allowed to fill the position. Should no Single-Role EMS division member be available, a Firefighter of the same EMS level certification of the Single-Role member who is off, shall be allowed to fill the position on a voluntary basis. Should no Firefighter EMT's be available to fill Single-Role EMT positions, Firefighter Paramedics will be allowed to fill the EMT position on a voluntary basis. Should no Firefighter Paramedics be available, Officers shall be allowed to fill the position consistent with their level of EMS certification. Should no Officer EMT be available for a Single-Role EMT Position, Officer Paramedics may be allowed to fill the position on a voluntary basis.

3h. If no Firefighter or Officer is available, and Single-Role EMS deployment drops below 2 fully staffed units, Single-Role EMS member(s) shall be mandated to maintain 2 fully staffed units. Members may only be mandated to staff a minimum of 2 units of the Single Role Division, if the Division is fully staffed with 6 Paramedics and 6 Basics. Should staffing remain at or above 4 Single Role Paramedics and 4 Single Role EMT Basics but below 6 EMT's and 6 Paramedics, Single Role members may be mandated to staff a minimum of 1 EMS unit per day. Should staffing drop below this requirement, overtime will be voluntary only. Under no circumstances will Firefighters or Officers be mandated to staff a Single Role unit.

\_\_\_\_\_  
Ryan Welby, CRFR Board VP

\_\_\_\_\_  
Dustin King, Pres. Local #3215

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

## Memorandum of Agreement

This Memorandum of Agreement (MOA) is entered into this \_\_\_\_ day of March, 2024 by and between Columbia River Fire and Rescue (District) and St. Helens Professional Fire Fighters Association Local #3215 to address the pay of Single Role EMT Basics not addressed in a previous MOU relating to an Arbitration Decision. That MOA is attached to this agreement and hereby referenced as “Exhibit A”.

The parties have met and agree that the single role EMT-Basic wages shall be as follows:

Pay steps are identified as Step 1 (starting wage, paid during the employees first year) through Step 5 (top step, paid during the fifth year and beyond). An hourly breakdown is attached as “Exhibit B”

### Single Role EMT-B (2023-2024)

Step	Monthly	Annual
Step 1 (Year one)	4,344.77	52,137.28
Step 2 (Year two)	4,561.21	54,746.64
Step 3 (Year three)	4,789.72	57,476.64
Step 4 (Year four)	5,029.31	60,351.68
Step 5 (Year five)	5,280.97	63,371.68

### Single Role EMT-B (2024-2025)

Step	Monthly	Annual
Step 1 (Year one)	4,431.67	53,180.03
Step 2 (Year two)	4,653.46	55,841.49
Step 3 (Year three)	4,885.51	58,626.17
Step 4 (Year four)	5,129.89	61,558.71
Step 5 (Year 5)	5,386.59	64,639.11

\_\_\_\_\_  
Dustin King, President Local 3215

\_\_\_\_\_  
Ryan Welby, CRFR Board of Directors VP

**Single-Role EMT-Basic FY 23-24**

EMT	Hourly	Multiplied by 2080hrs= Annually	Divided by 12months=Monthly	224hrs of OT/12 months=hrs per month	hrly X 1.5=OT rate	18.7hrs per month X OT rate	Reg Monthly + OT monthly=Total monthly	173.3 reg hrs+18.7 OT hrs	Total monthly/ 192hrs=Inclusive hourly	Annually
Start (Step 1)	\$ 21.58	\$ 44,886.40	\$ 3,740.53	18.7	32.37	\$604.24	\$ 4,344.77	192.0	\$ 22.63	\$ 52,137.28
(Step 2)	\$ 22.66	\$ 47,132.80	\$ 3,927.73	18.7	33.99	\$634.48	\$ 4,562.21	192.0	\$ 23.77	\$ 54,746.56
(Step 3)	\$ 23.79	\$ 49,483.20	\$ 4,123.60	18.7	35.69	\$666.12	\$ 4,789.72	192.0	\$ 24.95	\$ 57,476.64
(Step 4)	\$ 24.98	\$ 51,958.40	\$ 4,329.87	18.7	37.47	\$699.44	\$ 5,029.31	192.0	\$ 26.20	\$ 60,351.68
(Step 5) (Top-Out)	\$ 26.23	\$ 54,558.40	\$ 4,546.53	18.7	39.35	\$734.44	\$ 5,280.97	192.0	\$ 27.51	\$ 63,371.68

**Single-Role EMT-Basic FY 24-25**

EMT	Hourly	Multiplied by 2080hrs= Annually	Divided by 12months=Monthly	224hrs of OT/12 months=hrs per month	hrly X 1.5=OT rate	18.7hrs per month X OT rate	Reg Monthly + OT monthly=Total monthly	173.3 reg hrs+18.7 OT hrs	Total monthly/ 192hrs=Inclusive hourly	Annually
Start (Step 1)	\$ 22.01	\$ 45,784.13	\$ 3,815.34	18.7	33.02	\$616.32	\$ 4,431.67	192.0	\$ 23.09	\$ 53,180.03
(Step 2)	\$ 23.11	\$ 48,075.46	\$ 4,006.29	18.7	34.67	\$647.17	\$ 4,653.46	192.0	\$ 24.24	\$ 55,841.49
(Step 3)	\$ 24.27	\$ 50,472.86	\$ 4,206.07	18.7	36.40	\$679.44	\$ 4,885.51	192.0	\$ 25.45	\$ 58,626.17
(Step 4)	\$ 25.48	\$ 52,997.57	\$ 4,416.46	18.7	38.22	\$713.43	\$ 5,129.89	192.0	\$ 26.72	\$ 61,558.71
(Step 5) (Top-Out)	\$ 26.75	\$ 55,649.57	\$ 4,637.46	18.7	40.13	\$749.13	\$ 5,386.59	192.0	\$ 28.06	\$ 64,639.11