

Columbia River Fire & Rescue
Regular Meeting of the Boards of Directors
58611 McNulty Way, St. Helens OR 97051
And Virtual via Teams Meeting
June 13, 2023, 7:00 pm

Regular Meeting: After due and legal notice, the Regular Board meeting of the Columbia River Fire & Rescue Board of Directors was called to order by President Feige at 7:00 pm.

Present: Hans Feige, Gary Hudson, Kelly Niles, Kim McLane

Absent: Mark Kreutzer

Others: FC Medina, DC Sanchez, DC Smythe, FM Pederson, K. Lehner, BC Gorsuch
D. Spurling, C. Custer, E. Scharer, K. Zimbrick, A. Zimbrick, R. Melton, Jack Carter, Jack Graff, J. Lockhart, R. Conrath, M. Stanton, A. Barbuletos, J. Barbuletos

Via Teams Meeting/Phone In: (see attached sheet for attendees)

Flag Salute: President Feige led the flag salute.

Changes to the agenda: None

Public Comment: Chuck Custer, Don Spurling

Correspondence: Letter from Chuck Custer & response from the board.

CRFR Consent Agenda: Included in the consent agenda are the minutes from the Regular Board meeting on May 09, 2023. Chief Sanchez answered questions relating to income and expenses on the cash flow analysis. Secretary Hudson moved to approve the consent agenda, VP Niles 2nd the motion, motion carries 4-0.

On behalf of the board of directors, Secretary Hudson presented Jack Graff and Jack Carter recognition plaques to honor their 25 years of service with the Civil Service Commission. Secretary Hudson made special mention of Chuck Whittick, who also served on the Civil Service Commission for over 25 years.

Chief Officers Report: Chief Medina discussed the completion of the Strategic Plan, the decrease in administrative staff, and how that impacted the budget. The addition of line staff from 36 to 39 without having a levy or changing the millage rate. Four new paramedics that are near stage 3 have been added, allowing two extra day cars and creating opportunities for split shifts. Currently, three firefighter/paramedics are on the NTN list for review by the Civil Service Committee. Chief Medina discussed obtaining more apparatus and that being a focus next in the strat plan. He discussed the Community Paramedic program and Nina taking a position with another organization. Chief Medina thanked the outgoing board members for their years of dedication, integrity, and hard work.

Old Business: None

New Business:

Resolution #FY 22-23-36 Timothy Hennigan Retirement, Secretary Hudson made a motion to approve Resolution #FY 22-23-36, VP Niles 2nd the motion, all in favor, motion carries 4-0.

Resolution #FY 22-23-37 Surplus Equipment, Secretary Hudson made a motion to approve Resolution #FY 22-23-37, VP Niles 2nd the motion, all in favor, motion carries 4-0.

Resolution #FY 22-23-38 Civil Service Board, Secretary Hudson made a motion to approve Resolution #FY 22-23-38, Director McLane 2nd the motion, motion carries 4-0.

Resolution #FY 22-23-39 Wolfe Consulting Contract, Secretary Hudson made a motion to approve Resolution #FY 22-23-39, VP Niles 2nd the motion, motion carries 4-0.

RFP Consideration, bathroom remodel/repair at St. Helens station. There was discussion regarding multiple postings of RFP, requirements being met, and two bids being submitted by the same vendor. After further discussion, the vendor increased the bid due to a BOLI complaint filed by Rick Fletcher against the vendor and project with the administrative building. The first bid came in at \$148,470, and the second bid came in at \$170,000. There was further discussion about the need for this project to be completed, which is a budgeted item. Secretary Hudson made a motion to accept the bid for the St. Helens Station bathroom remodel. Director McLane 2nd the motion, motion carries 4-0.

VP Niles inquired about swearing in new board members at the July meeting. There was a discussion about looking into the policies to see what will be required.

Board Comments:

Secretary Hudson: Thank you to Director McLane for her time on the board and for contributing to the EMS division, President Feige for his business prowess and leadership, and Director Kreutzer for his 16+ years on the board.

Adjourn: 8:04 pm