

Columbia River Fire & Rescue
Regular Meeting of the Boards of Directors
58611 McNulty Way, St. Helens OR 97051
And Virtual via GoTo Meeting
September 13, 2022, 7:00 pm

Regular Meeting: After due and legal notice the Regular Board meeting of the Columbia River Fire & Rescue Board of Directors was called to order by President Feige at 7:00 pm.

Present: Hans Feige, Mark Kreutzer, Kelly Niles, Gary Hudson, Kim McLane

Absent: None

Others: Chief Medina, DC Sanchez, DC Holsey, DC Mendola, DC Smythe, Jennifer Motherway, Kate Lehner, FM Pederson, Jerry Barbouletos, Andrew Schlumpberger, Cory MacKay, Daniel Marting and Family, Ben Davis, Victor Haney, Ryan Ridinger, Steven Raichel, Lisa Strolis, Josh Jacobs, Jeff Lockhart, Jimmy Sanchez Family

Via Teams Meeting/Phone In: James Pulito, David Parshall

Flag Salute: President Feige led the flag salute

Changes to the agenda: Swearing in for Daniel Marting and Jimmy Sanchez

Public Comment: None

Correspondence: Thank you card from St. Paul Fire District, Thank you card from Rogue Valley Volunteer FF, Press statement from Habitat For Humanity thanking Community Paramedic.

Badge Pinning Ceremony for Firefighter Daniel Marting.

Badge Pinning Ceremony for Division Chief Jimmy Sanchez.

CRFR Consent Agenda: Included in the consent agenda are the minutes from the Regular Board meeting on July 12, 2022. VP Niles moved to approve. Director Kreutzer 2nd the motion.

Chief Officers Report: Chief Medina gave updates on the upcoming meeting regarding the ASA scheduled for Sept. 20th with the County. Chief Medina spoke of the new hires and academy starting on Sept. 19th. He discussed the growth in Columbia County and the need for an additional fire station and more personnel in the future. Director Kreutzer inquired about the status of the Civil Service Board and acquiring new members. Chief Medina responded that we are actively searching for new members, advertising, and reaching out to past members when assistance is needed. Director Kreutzer asked about the status of the admin building and when staff will return to that location. Chief Medina indicated it would be sometime in November.

Old Business: None

New Business: Chief Medina introduced Chief Sanchez to present the resolutions for approval. Chief Sanchez gave a brief introduction regarding the need for additional procedures and processes to be in proper compliance. He explained that the resolutions would be kept in a digital file and copies provided to the board members.

Resolution #FY-22-23-01 (Deposit and Disbursement of Funds) Director McLane made a motion to approve resolution FY-22-23-01, President Feige 2nd the motion, all in favor, motion carries.

Resolution #FY-22-23-02 (Contractual Agreements) Director McLane made a motion to approve resolution FY-22-23-02, VP Niles 2nd the motion, all in favor, motion carries.

Resolution #FY-22-23-03 (Custodian of Records) Director McLane made a motion to approve resolution FY-22-23-03, VP Niles 2nd the motion, all in favor, motion carries.

Resolution #FY-22-23-04 (Procurement Policy and Procedure) Director McLane made a motion to approve resolution FY-22-23-04, VP Niles 2nd the motion, all in favor, motion carries.

Resolution #FY-22-23-05 (Line Item 20-6031, Uniforms) Director McLane made a motion to approve resolution FY-22-23-05, VP Niles 2nd the motion, all in favor, motion carries.

Resolution #FY-22-23-06 (Line Item 20-6030, Personal Protective Equipment) Director McLane made a motion to approve resolution FY-22-23-06, VP Niles 2nd the motion, all in favor, motion carries.

Resolution #FY-22-23-07 (Line Item 20-6033, EMS Supplies) Director McLane made a motion to approve resolution FY-22-23-07, VP Niles 2nd the motion, all in favor, motion carries.

Resolution #FY-22-23-08 (Revolving Line of Credit) Director McLane made a motion to approve resolution FY-22-23-08, VP Niles 2nd the motion, all in favor, motion carries.

Resolution #FY-22-23-09 (Access to Accounts) Director McLane made a motion to approve resolution FY-22-23-09, VP Niles 2nd the motion, all in favor, motion carries.

Resolution #FY-22-23-10 (FireMed Reciprocity) Director McLane made a motion to approve resolution FY-22-23-10, VP Niles 2nd the motion, all in favor, motion carries.

Resolution #FY-22-23-11 (Grant Match for EMW-2021-FG-09824) Director McLane made a motion to approve resolution FY-22-23-11, VP Niles 2nd the motion, all in favor, motion carries.

Fire protection agreement between Columbia River Fire & Rescue and Don & Barbara Hunter with property location at 65720 Anliker Rd., Rainier, OR 97048. VP Niles made a motion to approve the fire protection agreement, Director McLane 2nd the motion, all in favor, motion carries. VP Niles made a motion to consent to the annexation of above property, Director McLane 2nd the motion, all in favor, motion carries.

Board Comments:

Director Kreutzer: Commented on looking forward to attending the National Association of Fire Officers conference in Las Vegas. He inquired as to the administrative staff's locations with the admin building under construction and the org chart.

VP Niles: Thanked the line staff in attendance at the board meeting.

Secretary Hudson: Thanked Director McLane for reading the resolutions.

Director McLane: Welcomed Chief Sanchez and thanked the line staff for all they do. Director McLane inquired about the EMS reports and insurance providers.

President Feige: Welcomed Chief Sanchez.

Adjourn: 8:20pm